

PA Department of Education
CFunds
Contingency Funds Request System



- The website for the Contingency Funds system:
<https://apps.leadersisters.com/cfunds>
- If your LEA needs a username and password, send an email from your school district email address to cfunds@leadersisters.com
- A *Quick Start Guide* is available on the login page that will explain the CFunds web system.
- In the Help section, you will find a copy of the Powerpoint from the presentation, as well as the guidelines for Contingency Funds.
- When done with entering a Fund request, remember to click the ***Submit to PDE*** button.
- The CFunds website is open for submission of Contingency Fund requests from 11/20/2017 through 1/5/2018.