



September 1, 2016

«FirstName» «LastName»  
«Title»  
«InstName»  
«MailingAddressLine1»  
«MailingAddressLine2»  
«MailingCity», «MailingState» «MailingZipCode»

Dear «Salutation» «LastName»:

The purpose of this letter is to advise you of the Pennsylvania Department of Education's (PDE) determination of the status of your local education agency's (LEA) compliance with the Individuals with Disabilities Education Act (IDEA). First, a brief review of the requirement and how we reached this determination for your LEA is appropriate. The IDEA requires the U.S. Secretary of Education to make an annual determination as to whether each state is meeting the requirements of the Act. The federal Office of Special Education Programs (OSEP) reviews student outcomes as well as compliance data in evaluating state performance. The IDEA statute (Section 616) and Part B regulations (Sections 300.603 and 300.604) detail four categories for the Secretary's determination of a state's status. Each determination category leads to various consequences that OSEP must impose on states, ranging from positive recognition that a state has met requirements, through enforcement actions, including possible loss of federal funds. The categories are: (1) meets the requirements and purposes of the IDEA, (2) needs assistance, (3) needs intervention, or (4) needs substantial intervention.

On June 28, 2016, PDE was notified by OSEP that Pennsylvania has received the determination of "meets requirements" for federal fiscal year (FFY) 2014. Pennsylvania has now received the "meets requirements" determination for nine of the ten years that the USDE has been issuing its determinations.

In addition to the federal-to-state determination requirements, IDEA also mandates that states make annual determinations of the status of every LEA in the state. States must use the same four categories OSEP applies to state determinations for making LEA determinations. Conclusions must be based on at least the following factors: (1) the LEA's performance on the compliance indicators of the State Performance Plan, (2) the LEA's submission of timely and accurate Section 618 and other data to the state, (3) the LEA's timely correction of any findings of noncompliance issued by PDE, (4) whether there are unresolved fiscal issues in the use of Part B funds, and (5) other information that indicates the LEA's inability to meet requirements of the IDEA.

PDE staff conducted a thorough review of the above data for each school district and charter school in the state. This year's determinations are based on the LEA's performance for FFY 2014. Based on this review, we have determined that your LEA "meets requirements" of Part B of the IDEA.

An LEA that receives the determination of meets requirements is eligible to take advantage of the 50 percent Maintenance of Effort (MOE) option under Section 300.205 of the IDEA Part B regulations. Additional information concerning this requirement is available from PDE.

PDE commends your LEA for the hard work being done to deliver high quality programs to students with disabilities. Should you want more information about this determination, or wish to discuss it further, please contact Patricia Hozella, Director of the Bureau of Special Education, at [pathozella@pa.gov](mailto:pathozella@pa.gov).

Sincerely,

Matthew S. Stem  
Deputy Secretary

cc: Patricia Hozella

## Coordinated Early Intervening Services (CEIS)

### Reporting

Each LEA that develops and maintains coordinated early intervening services must report annually to the Department of Education (PDE):

- ◆ The number of students served by coordinated early intervening services; and
- ◆ The number of students served by coordinated early intervening services who subsequently receive special education and related services under IDEA-B during the preceding two-year period (34 CFR 300.226(d)).

Please provide the following information:

School District / Public Charter School	Amount of IDEA-B §611 funds expended for CEIS during the 2015-2016 school year	Number of Students reported as participating in CEIS during the 2015-2016 school year	Number of Students who participated in CEIS during 2015-2016 who subsequently receive special education and related services during the 2017-2018 school year

Please provide a brief narrative of the activities that were provided with CEIS funds:

Authorized Representative's Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Date Signed: \_\_\_\_\_

**Pennsylvania Department of Education  
Bureau of Special Education**

**Maintenance of Fiscal Effort  
Other Expenditures and Exceptions Worksheet  
as required under IDEA-B (34 CFR §300.203)**

Local Education Agency Name (LEA): \_\_\_\_\_

Local Education Agency Administrative Unit Number: \_\_\_\_\_

Maintenance of Effort Shortfall from worksheet

Pass / Fail

<b>Exceptions to Maintenance of Effort (see Federal IDEA Regulations 34 CFR §300.204):</b> Justify only to the amount of fiscal effort not maintained as noted on the Maintenance of Fiscal Effort Worksheet. If the total justifications equal/exceed this amount then fiscal effort has been maintained for the reporting year.		
<u>Exception Code</u>	<u>Detailed Explanation</u>	<u>Amount(s)</u>
300.204 _____	1. _____	<input type="text"/>
300.204 _____	2. _____	<input type="text"/>
300.204 _____	3. _____	<input type="text"/>
300.204 _____	4. _____	<input type="text"/>
<b>Total</b>	<b>Allowable Federal Exceptions to Maintenance of Effort</b>	<b>0.00</b>

Maintenance of Effort Surplus (Shortfall)

Pass / Fail

Upon Department review and approval, LEAs that do not demonstrate maintenance of effort will be provided with instructions for repayment of funds.

Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_

LEA Contact: \_\_\_\_\_

Telephone: \_\_\_\_\_

Approved by – PDE: \_\_\_\_\_

Date: \_\_\_\_\_

## Some examples of ESEA activities:

- Improving Basic Programs Operated by LEAs
- Improving Student Reading Skills
- Education of Migratory Children
- Prevention and Intervention Programs for Neglected, Delinquent or At-Risk
- National Assessment
- Comprehensive School Reform
- Advanced Placement programs
- School Drop-out Prevention
- Preparing, Training and Recruiting High Quality Teachers and Principals
- Language Instruction for Limited English Proficient and Immigrant Students
- 21<sup>st</sup> Century Schools
- Promoting Informed Parental Choice and Innovative Programs
- Flexibility and Accountability
- Impact Aid Program
- School district may use Impact Aid for a wide variety of expenses, including the salaries of teachers and teacher aides; purchasing textbooks, computers, and other equipment; after-school programs and remedial tutoring; advanced placement classes; and special enrichment programs.

# ACCESS FUNDS REQUEST FORM

LEA NAME AND ADDRESS:		AUN:	
		Federal ID No.:	
Contact Person, Telephone No. and Email:		Operating Period:	
Date Submitted:	Program Area Code	Project Number (6 Digits):	
	<b>044-</b>		
Total Amount Requested From The Commonwealth (Page 3 of 3 PDE-352):		\$0.00	
SIGNATURE, CHIEF ADMINISTRATIVE OFFICER		DATE	
DEPARTMENTAL APPROVAL SIGNATURES		PDE USE ONLY	
BUREAU OF SPECIAL EDUCATION DATE  DIRECTOR - BUREAU OF SPECIAL EDUCATION DATE		DATE STAMP	

COMMONWEALTH OF PENNSYLVANIA									PDE-352 (Revised 2/2012)
OBJECTS	FUNCTIONS								
	1200	2100	2200	2300	2400	2500	2600		TOTAL
100 - PERSONNEL SERVICES - SALARIES									
110									0.00
120									0.00
130									0.00
140									0.00
150									0.00
160									0.00
170									0.00
180									0.00
190									0.00
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 - PERSONNEL SERVICES - EMPLOYEE BENEFITS									
210									0.00
220									0.00
230									0.00
240									0.00
250									0.00
260									0.00
270									0.00
290									0.00
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300 - PURCHASED PROFESSIONAL & TECHNICAL SERVICES									
310									0.00
320									0.00
330									0.00
340									0.00
390									0.00
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
400 - PURCHASED PROPERTY SERVICES									
410									0.00
420									0.00
430									0.00
440									0.00
460									0.00
490									0.00
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

COMMONWEALTH OF PENNSYLVANIA								PDE-352 (Revised 2/2012)	
OBJECTS	FUNCTIONS								
	1200	2100	2200	2300	2400	2500	2600		TOTAL
500 - OTHER PURCHASED									
510									0.00
520									0.00
530									0.00
540									0.00
550									0.00
560									0.00
580									0.00
590									0.00
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600 - SUPPLIES									
610									0.00
620									0.00
630									0.00
640									0.00
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
700 - PROPERTY*									
750									0.00
760									0.00
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
800 - OTHER OBJECTS*									
810									0.00
850									0.00
890									0.00
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL									
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

\*Brief Description of Expenditures