



**INDICATOR 14:  
POST SCHOOL OUTCOMES  
MY PLAN 4 SUCCESS (MP4S)**

2023-2024 POST COHORT 3

# TRAINING OBJECTIVES



1

Understand the post school outcomes requirement

2

Identify the target population for the Indicator 14 exit process

3

Review MPS4 process to access and complete the survey

4

Demonstrate accessing MP4S

# TODAY'S TRAINING MATERIALS



## POWERPOINT AND FAQ DOCUMENT

Reference when you start accessing the MP4S system



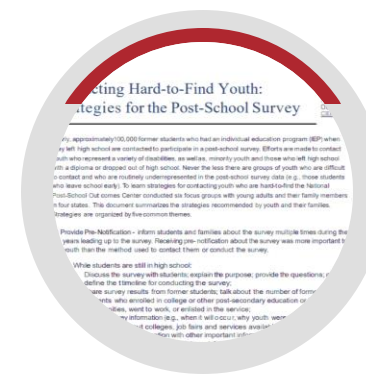
## IU/PATTAN TRANSITION CONSULTANT SUPPORTS

Learn who the supports are for your school!



## BLANK POST SURVEY

Familiarize yourself with content/can be used to provide pre-notification

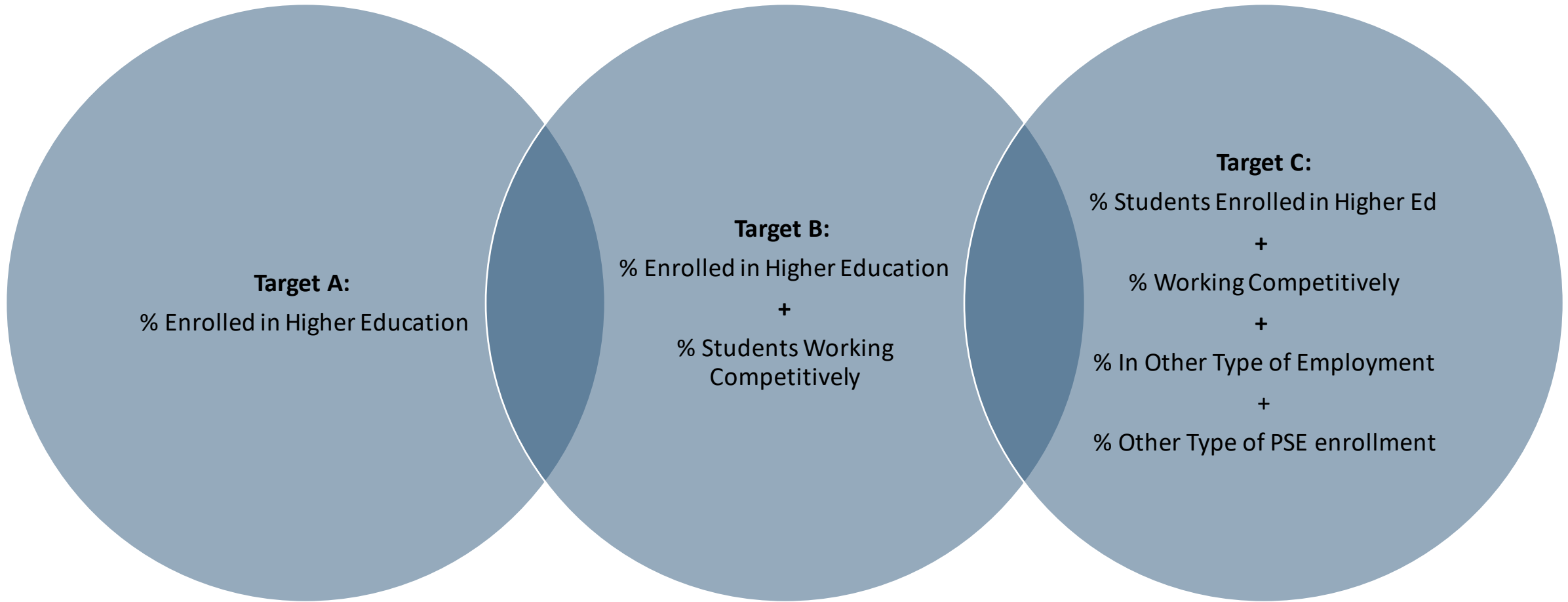


## ADDITIONAL SUPPORTS

Contacting Hard-to-Find Youth: Strategies for the Post-School Survey

Strategies to Contact Youth for the Post-School Process: Lessons from PA Schools

# WHY MP4S: A REQUIREMENT OF THE STATE PERFORMANCE PLAN (SSP)



# Who Participates:

**1/5 of LEAs annually and 1/5 of Philadelphia High Schools interview leavers**

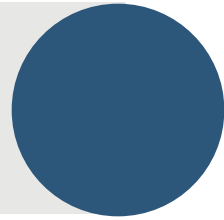
**5-year sampling of LEAs**



# MYPLAN4SUCCESS IS A 2-YEAR PROCESS



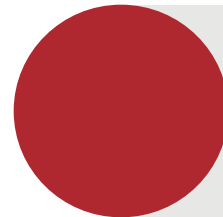
## YEAR 1



Complete **EXIT PROCESS** for all potential leavers during 2023-24 school year

Complete **POST SCHOOL SURVEYS** for those same leavers one year after their graduation

## YEAR 2



# INFORMATION COLLECTED IN THE EXIT SURVEY

Demographic Information

Reason for Leaving

Classes/Activities

Goals and Accommodations

Contact Information for Post-School Follow-up



## New Indicator 14 Survey System: My Plan 4 Success (MP4S)



A new system has been developed to streamline the exit survey and the post survey process.



The new system automates two of the three required contact attempts to provide leavers with the post survey, those of which were previously completed *manually* by LEAs.



The new system also provides LEAs with a dashboard for greater levels of detail into their indicator 14 data each year and over time.





# POST SURVEY CONTENT

Post-Secondary education history, including type, status (full-term, etc.) and accommodations

Employment history including the components of CIE and accommodations

If unemployed, reason(s) for lack of employment

If not enrolled in PSE, reason(s) for lack of enrollment

# AUTOMATED LEAVER CONTACT PROCESS

## Automated Contact Attempt #1

Leavers are emailed and texted instructions and a unique link to the post survey.

Leaver primary contacts are emailed and texted that their leaver has been asked to complete the post survey. The message asks them to remind the leaver.

## Automated Contact Attempt #2

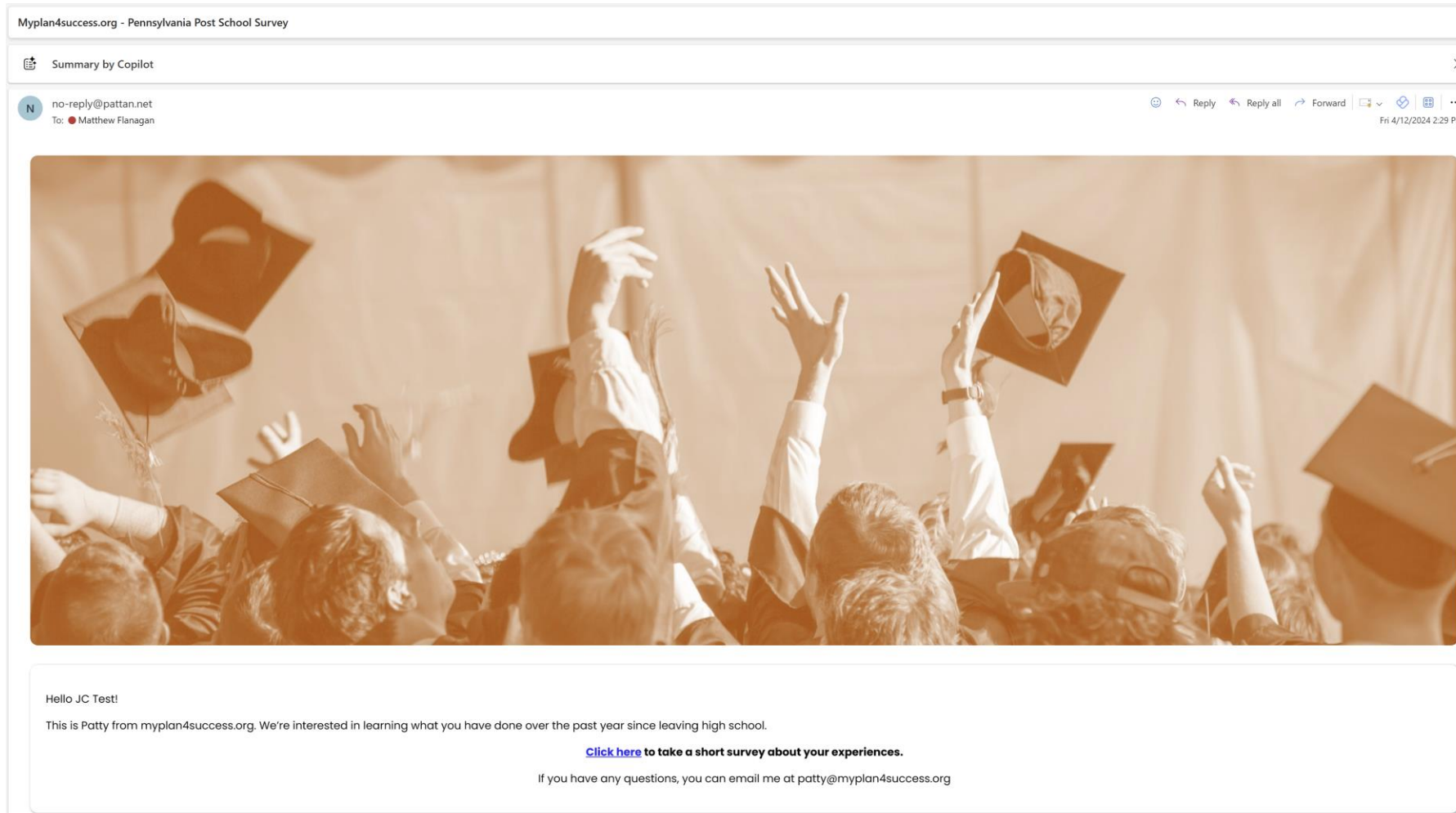
Leavers are emailed and texted instructions and a unique link to the post survey.

Leaver primary contacts are emailed and texted that their leaver has been asked to complete the post survey. The message asks them to remind the leaver.

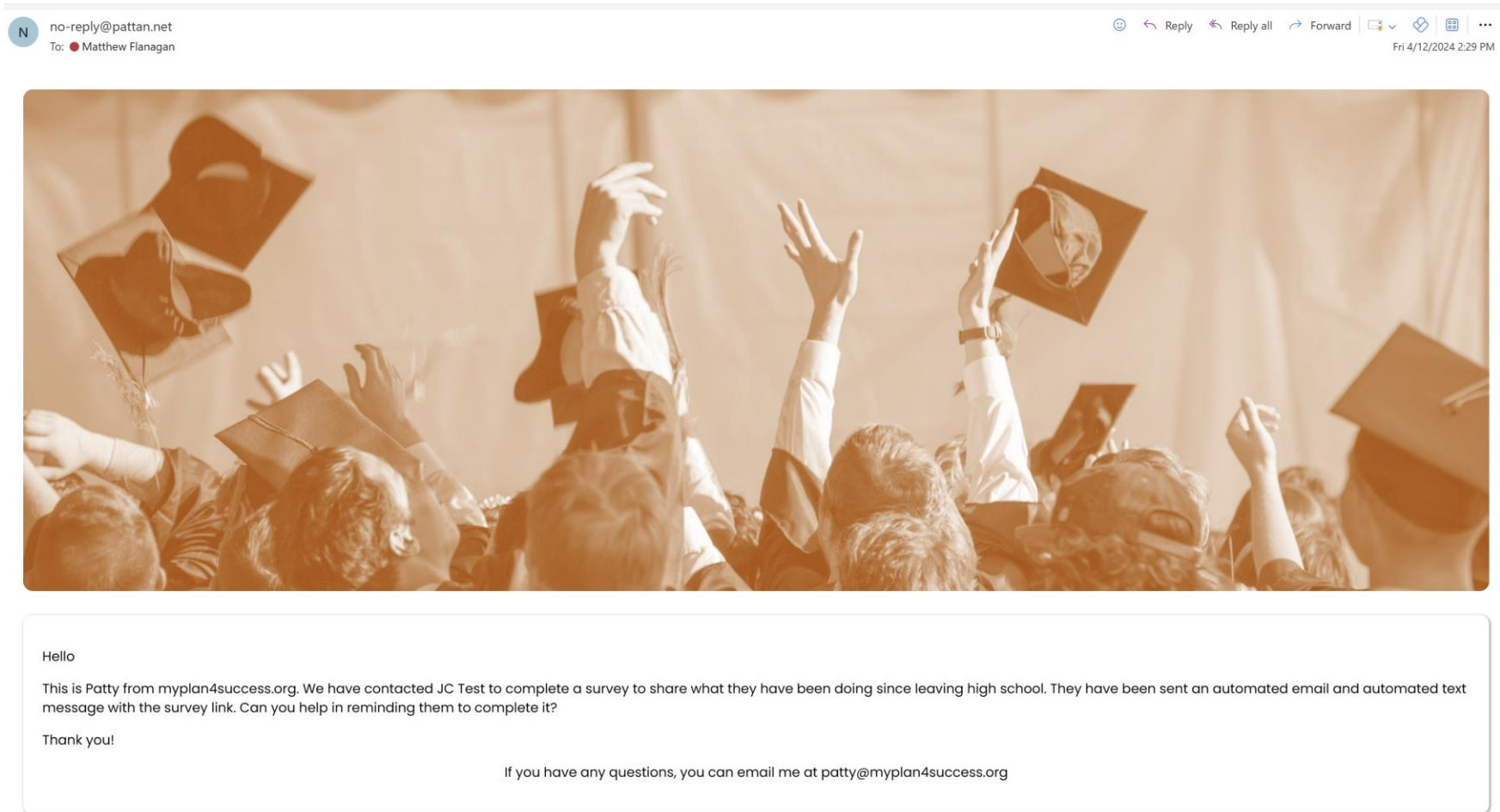
## Manual Contact By LEA (Attempt #3)

Either the leaver completes the survey via the link that was previously emailed to them **OR** the survey is completed by the LEA after gathering the data from the leaver / leaver's primary contact, typically through an interview style conversation.

# AUTOMATED LEAVER CONTACT PROCESS: LEAVER EMAIL EXAMPLE

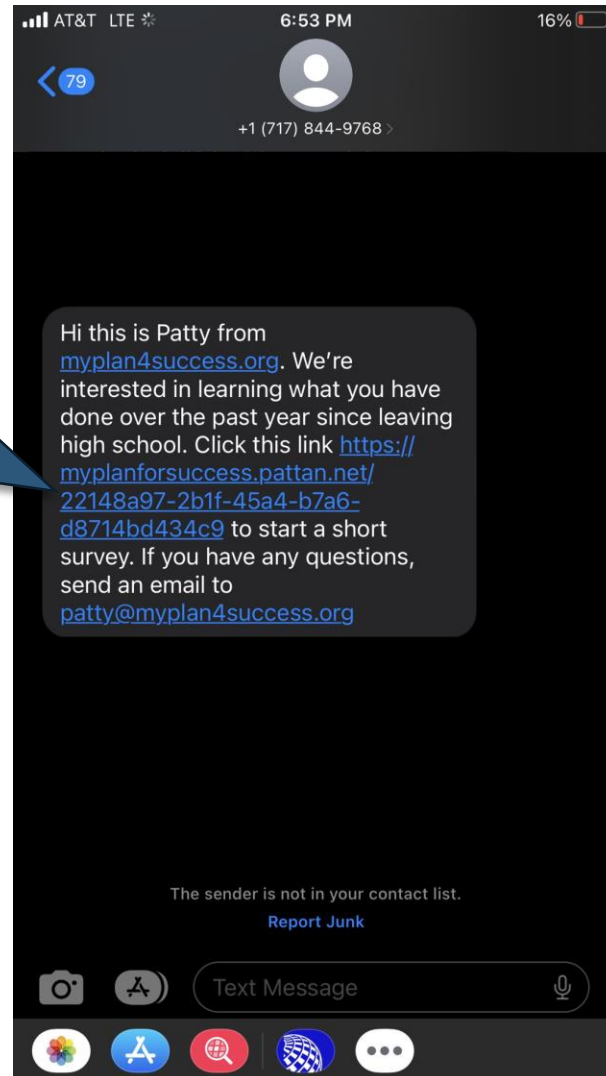


# AUTOMATED LEAVER CONTACT PROCESS: PRIMARY CONTACT EMAIL EXAMPLE



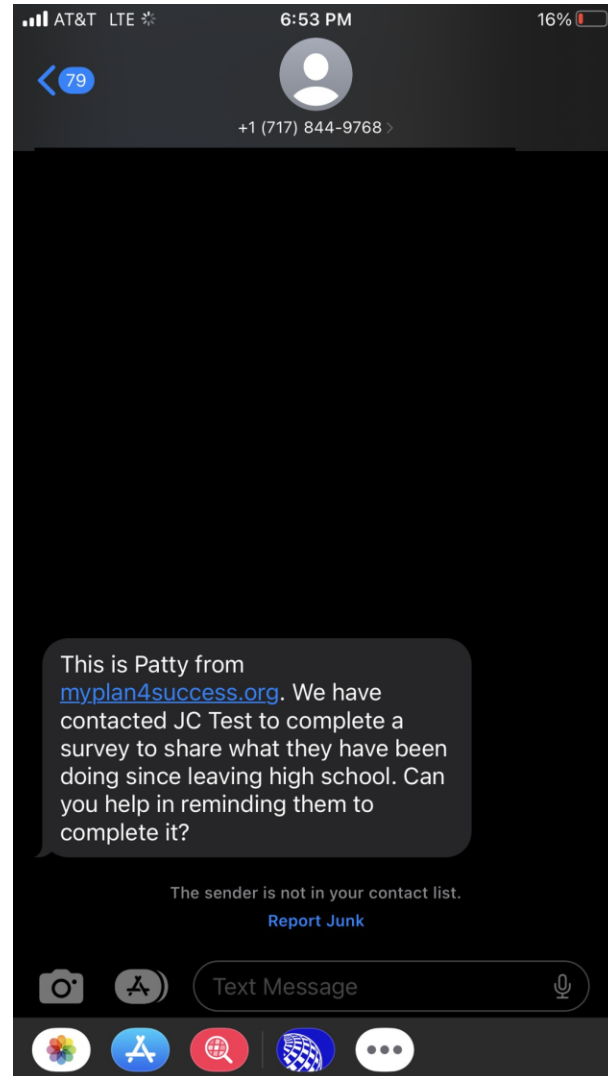
# AUTOMATED LEAVER CONTACT PROCESS: LEAVER SMS EXAMPLE

Leavers can click the link to complete the post survey on their phone



**SMS for MP4S are sent by 717-844-9768, which is an IU13 owned number solely dedicated to these push notifications.**

# AUTOMATED LEAVER CONTACT PROCESS: PRIMARY CONTACT SMS EXAMPLE



**SMS for MP4S are sent by *717-844-9768*, which is an IU13 owned number solely dedicated to these push notifications.**

# AUTOMATED LEAVER CONTACT PROCESS: LEAVER EXPERIENCE WITH POST SURVEY IN MP4S

**PaTTAN** Pennsylvania Training and Technical Assistance Network

pennsylvania DEPARTMENT OF EDUCATION

PA

### Hey! What have you been up to since high school?

This survey asks you to share what you have done over the past year since leaving high school. The link you used for this survey is unique to you. To start the survey, you'll need to provide your birthday. Only the correct birthday will unlock the survey.

There are 14 questions on this survey, and it should take about 10 minutes to complete. You will **not** be able to complete part of the survey, come back and complete the rest later. Once your answers are submitted, you will not be able to edit them.

If you have questions or need help completing this survey, please email [patty@myplan4success.org](mailto:patty@myplan4success.org)

What is your birthday?

by the Pennsylvania Training and Technical Assistance Network. © 2023

Leavers provide their birthday to unlock the survey



# AUTOMATED LEAVER CONTACT PROCESS: LEAVER EXPERIENCE WITH POST SURVEY IN MP4S

**PaTTAN** Pennsylvania Training and Technical Assistance Network  
pennsylvania DEPARTMENT OF EDUCATION  
PA Integrated Monitoring System

**Directions**  
There are two pages of questions. Click the page buttons to view and complete the questions. When you have completed the required questions on a page, it's button will turn green and show a check mark.  
If you need help or have questions, send an email to: [patty@myplan4success.org](mailto:patty@myplan4success.org)

Part 1 Part 2 **Submit**

**Part 1: Post-secondary Training and Education**

Since leaving high school have you enrolled in any type of education or training program? *(Required)*

No

Why did you not enroll in an education or training program since leaving high school? *(Required)*

- Did not meet prerequisites for school
- Employed
- Stay-at-home parent
- In jail or prison
- Unable to complete training program / dropped out of program
- Lack of transportation
- Limited funds
- I am not interested
- Other reason:

© 2023

Part 1:  
Questions for when  
leavers have not  
enrolled in PSE

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Part 1 Part 2 **Submit**

**Part 2: Employment**

Since leaving high school have you been employed? *(Required)*

No

Why are you not currently employed? *(Required)*

- Enrolled in a post-secondary education/training program
- Looking for a job, but can't find one
- Stay-at-home parent
- In jail or prison
- Laid off
- Lack of transportation
- I am not interested
- Fear of losing benefits
- Other reason:

This website is m

Part 2:  
Questions for when  
leavers have not  
been employed

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Part 1 Part 2 **Submit**

**Part 2: Employment**

Since leaving high school have you been employed? *(Required)*

No

Why are you not currently employed? *(Required)*

- Enrolled in a post-secondary education/training program

Mobile View



# AUTOMATED LEAVER CONTACT PROCESS: LEAVER EXPERIENCE WITH POST SURVEY IN MP4S

Part 1 Part 2 Submit

**Part 1: Post-secondary Training and Education**

Since leaving high school have you enrolled in any type of education or training program? *(Required)*

Yes, currently enrolled

Below there are a bunch of different types of education and training that a person might participate in after they graduate high school. We're interested in knowing if you have enrolled in any of these types. If you did, we want to know some additional information.

2- or 4-Year College *(Required)*

Enrollment Type  
None

Post-secondary vocational training program *(Required)*

Enrollment Type  
None

High school completion document or certificate (Adult Basic Education, GED) *(Required)*

Enrollment Type  
None

Short-term education or employment training program *(Required)*

Enrollment Type  
None

Community or technical college *(Required)*

Enrollment Type  
None

Apprenticeship Program *(Required)*

Enrollment Type  
None

Part 1:  
Questions for when  
leavers have enrolled  
in PSE

Part 2:  
Questions for when  
leavers have been  
employed

**PaTTAN** pennsylvania DEPARTMENT OF EDUCATION

Directions  
There are two pages of questions. Click the page buttons to view and complete the question required questions on a page, it's button will turn green and show a check mark.  
If you need help or have questions, send an email to: patty@myplan4success.org

Part 1 Part 2 Submit

**Part 2: Employment**

Since leaving high school have you been employed? *(Required)*

Yes, currently employed

Below there are a bunch of different types of employment. We're interested in knowing these types of employment after leaving high school. If you did, we want to know some

In a company, business, or service with and without people with disabilities. *(Required)*

Employment Status  
Full Time  
Currently Employed

Military *(Required)*

Employment Status  
None

Employed in family business *(Required)*

Employment Status  
None

Self-employed *(Required)*

Employment Status  
None

Supported employment (paid work in a community setting with support services) *(Required)*

Employment Status

Since leaving high school, have you been employed for a total of at least 90 days? (The days do not have to be consecutive and could be from multiple jobs. *(Required)*

On average, how many hours do/did you work in a week? (If you have more than one job, add the hours to find the total number of hours worked per week.) *(Required)*

Were you paid at least minimum wage (\$7.25)? *(Required)*

When doing your job, did you interact or talk with co-workers without a disability to get your job done? *(Required)*

In this job, were you eligible for (can you get) a pay raise or promotion? *(Required)*

Which accommodations have you received at your place of employment since leaving high school?

- Job Coach
- Mentor
- Equipment modifications
- Picture directions
- Modified schedule
- Personal care attendant
- Sign language interpreter
- Extra time to complete job tasks
- Assistive Technology:

Other



# MP4S DEMO

POST SURVEY EXPERIENCE OF LEAVERS

**TEST SITE****Username:****Password:**[Login](#)[Monitoring Resources](#)

## Information

If you are receiving email notifications from Leader Services, you have access to IMS. If this is the first time that you are logging in to IMS, click [here](#) to reset your user and password to meet the current specifications.

[Forgot Username/Password](#) [Contact Us](#) [Request a Login](#)





**Step 1: Click to expand**

Bureau of Career and Technical Education	▼
Bureau of School Support	▼
<b>Bureau of Special Education</b>	▲
Indicator 14: My Plan 4 Success (MP4S)	
About	
Bureau of Curriculum, Assessment, and Instruction/Division of Federal Programs	▼
Program Monitoring and Accountability/AEDY	▼

**Step 2: Click to access MP4S**

Safe School Office	▼
School Improvement Office	▼
School Services Office	▼
Admin Functions	▼
Reports	▼

# POST SURVEY MANUAL ENTRY: STEP 1

+ Add new student   SAAFP Export

Exit School Year: 2023 - 2024   Student Name:   PA Secure ID:   Only Leavers: - Any -   Exit Status: - Any -   Post Status: - Any -   Show: 10

Student Name	PA Secure ID	Exit Survey	Leaver	Post Survey
<a href="#">DDDD, CCCC</a>	4674575367	<a href="#">Completed</a>   <a href="#">Export</a>		
<a href="#">James, John</a>	2584845111	<a href="#">Completed</a>   <a href="#">Export</a>	Yes	<a href="#">Not Started</a>
<a href="#">Jones, James</a>	6544444444	<a href="#">Started</a>	Yes	<a href="#">Not Started</a>
<a href="#">Robins, Rick</a>	4444444444	<a href="#">Completed</a>   <a href="#">Export</a>		
<a href="#">Smith, Samuel</a>	3333333333	<a href="#">Completed</a>   <a href="#">Export</a>		
<a href="#">Student, JC Test</a>	1234512345	<a href="#">Not Started</a>		
<a href="#">test, test</a>	7777777777	<a href="#">Not Started</a>		
<a href="#">test, test</a>	7777778888	<a href="#">Completed</a>   <a href="#">Export</a>		
<a href="#">Tester, Test</a>	9999911111	<a href="#">Completed</a>   <a href="#">Export</a>	Yes	<a href="#">Not Started</a>

1 to 9 of 9

Click on "Not Started"

# DATA COLLECTION WINDOW

- No earlier than one year after the Cohort 3 student left school through no later than **September 25, 2024**
- This ensures that youth being surveyed have experienced one full year's benefit of time and experiences prior to responding to the PA Post-School Outcomes Survey



# POST SURVEY DISTRIBUTION

## TWO AUTOMATED CONTACT ATTEMPTS

### Automated Contact Attempt #1

MP4S system emails and texts all leavers a link to complete the post survey, as well as information about their participation.

MP4S system emails and texts the primary contacts of all leavers a notice to remind their leaver to complete the post survey, as well as information about their participation.



### Automated Contact Attempt #2

MP4S system emails and texts all leavers a link to complete the post survey, as well as information about their participation.

MP4S system emails and texts the primary contacts of all leavers a notice to remind their leaver to complete the post survey, as well as information about their participation.

**Automated contact system uses information from leaver records within MP4S system.**



# POST SURVEY DISTRIBUTION

## MANUAL CONTACT ATTEMPT (ATTEMPT #3)

- LEAs will manually reach out to the leaver and remind them that a survey link has been emailed to them and why it's important for them to complete it.
- LEAs will manually reach out to the leaver's primary contact and remind them that a survey link has been emailed to their young person and why it's important for them to complete it.
- If the leaver is unable to complete the survey but the information can be obtained through some form of dialog between the leaver and/or their primary contact, the LEA will enter the data on their behalf within the MP4S system.





# MP4S DEMO

MANUAL POST SURVEY COMPLETION

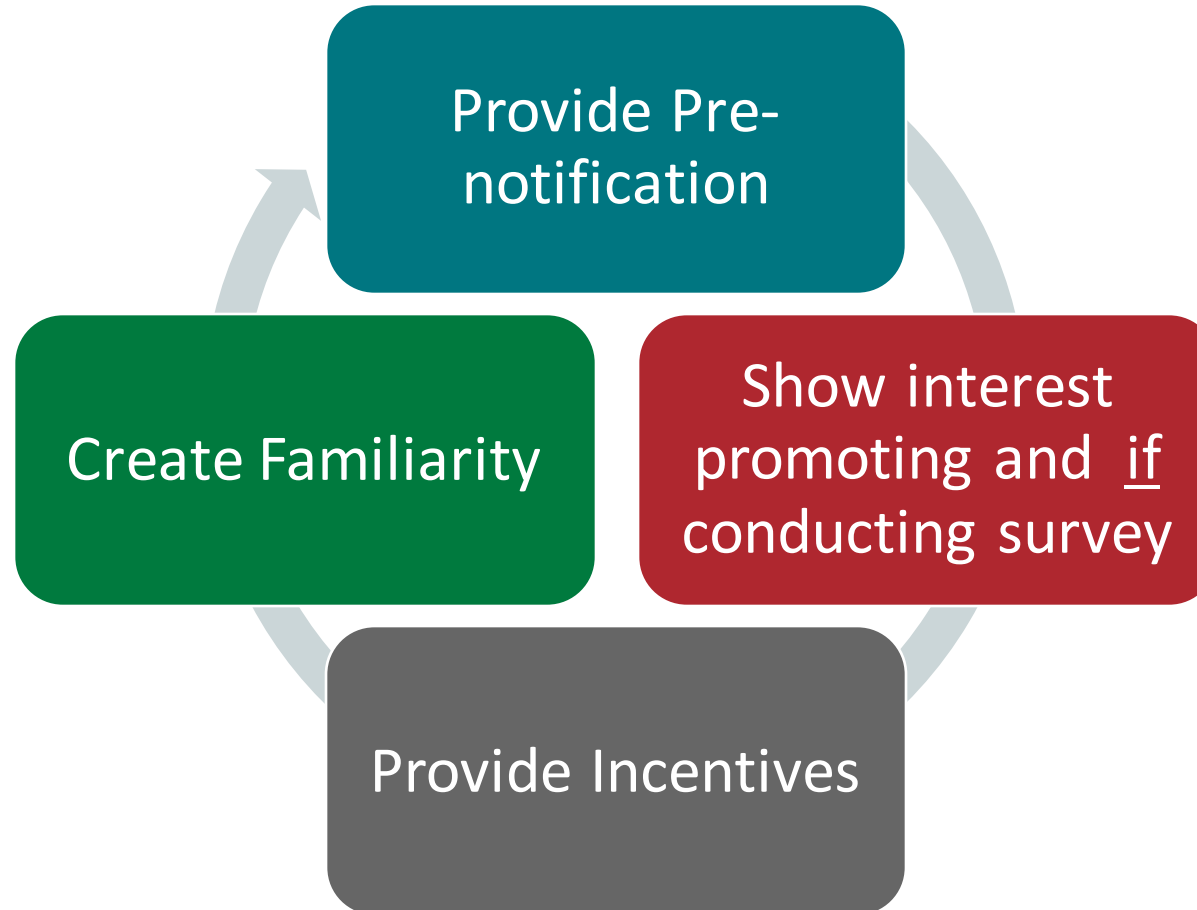
# ADMINISTRATIVE CONSIDERATIONS

- Provide pre-notification to students and families about automated attempts
- If student does not respond to first 2 automated attempts, survey must be administered in interview fashion by an individual familiar with the student
- If a student's disability limits ability to respond accurately, another individual can assist the student in answering questions

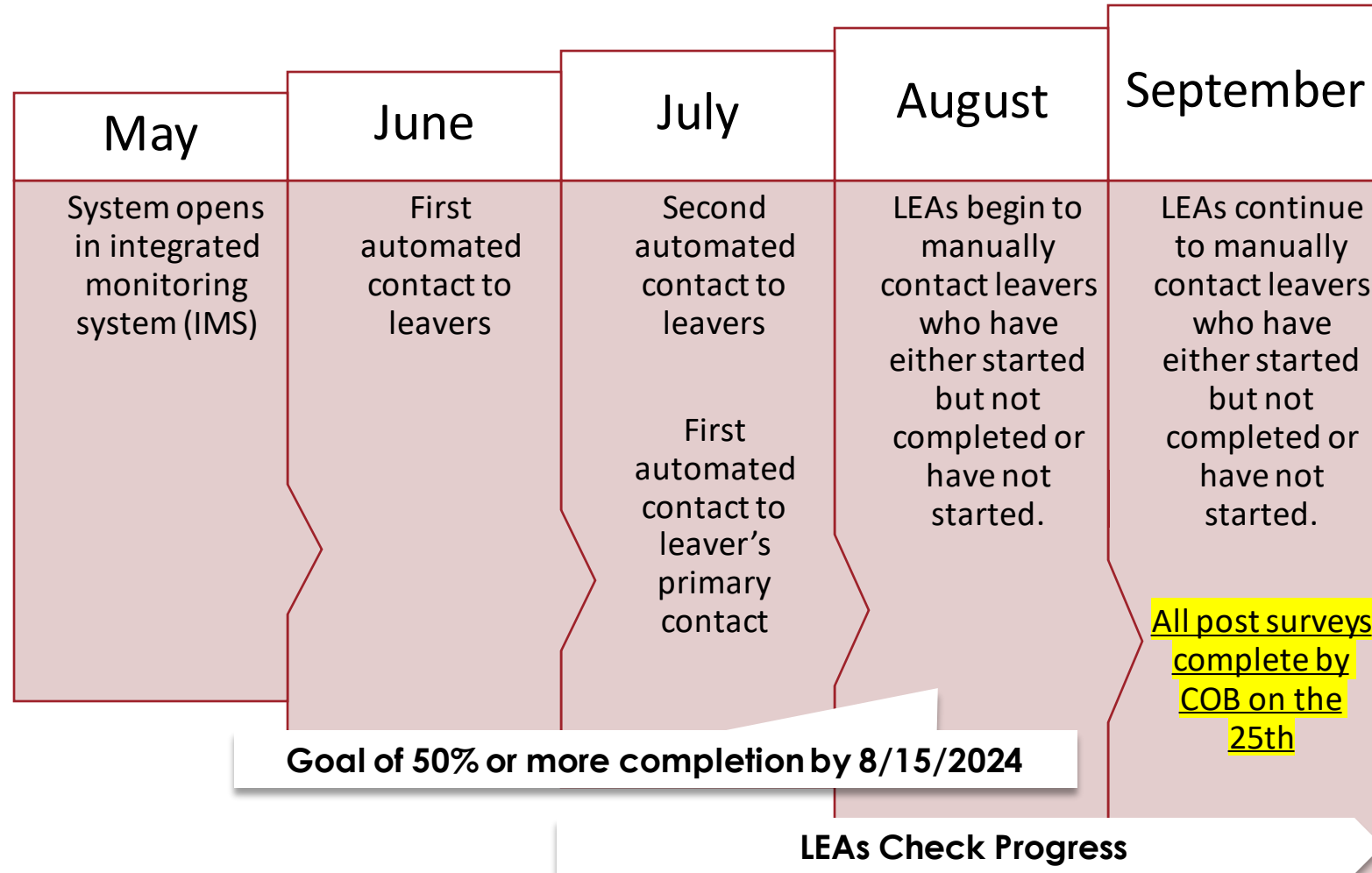
# STRATEGIES AND RECOMMENDATIONS FOR MANUAL CONTACT

- Develop a plan in the spring
  - Who will contact the youth?
  - When will they contact youth?
  - How will they contact youth?
- Don't forget to build familiarity before the survey window
  - Automated attempts from My Plan 4 Success (MP4S)
- Use MP4S data dashboard to monitor progress throughout the summer and administer 3rd attempt

# Manual Contact: Strategies/Recommendations for contacting hard-to-find youth



# Post Survey Timeline



# NEXT STEPS FOR THE POST PROCESS

Receive IMS/MyPlan4Success credentials for your Chief School Administrator (CSA).



Provide Pre-Notification to Youth and Families



Develop your administration plan and complete the Post Process utilizing the MyPlan4sSuccess system prior to September 25<sup>th</sup> 2024.

# A NEW RESOURCE TO INTRODUCE MP4S TO STUDENTS



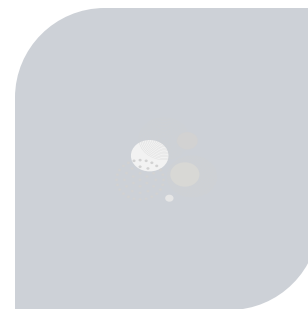
# CONTACTING HARD-TO-FIND YOUTH FOR POST SURVEY



PROVIDE PRE-NOTIFICATION



SHOW INTEREST WHEN  
PROVIDING AND PROMOTING  
SURVEY



PROVIDE INCENTIVES



CREATE FAMILIARITY



# NATIONAL TECHNICAL ASSISTANCE CENTER ON TRANSITION: THE COLLABORATIVE (NTACT:C)

• [www.transitionta.org](http://www.transitionta.org)

The screenshot displays the website [transitionta.org/about/](http://transitionta.org/about/). The page features the NTACT THE COLLABORATIVE logo and navigation links for 'About Us' and 'Training & Technical Assistance'. The main heading is 'About Us', followed by a paragraph describing the center's mission. Below this are two download buttons: 'Download the NTACTC Digital Brochure (PDF)' and 'Download the NTACTC Levels of TA (PDF)'. The 'Our Purpose' section lists the center's goals and the types of technical assistance provided. A graphic on the right side of the page shows a winding road labeled 'RESEARCH TO PRACTICE' with three callout boxes: '1. Primary Audiences' (listing State Education and State VR Agencies), '2. Research', and '3. Beneficiaries' (listing Students and Youth with Disabilities and Their Families). At the bottom right, there is a video player titled 'Watch the NTACT:C Overview' with a play button icon.

transitionta.org/about/

NTACT THE COLLABORATIVE National Technical Assistance Center on Transition

About Us Training & Technical Assistance

## About Us

The National Technical Assistance Center on Transition: The Collaborative (NTACT:C) is a Technical Assistance Center co-funded by the U.S. Department of Education's Office of Special Education Programs (OSEP) and the Rehabilitation Services Administration (RSA).

[Download the NTACTC Digital Brochure \(PDF\)](#)

### Our Purpose

We provide information, tools, and supports to assist multiple stakeholders in delivering effective services and instruction for secondary students and out of school youth with disabilities.

**We build state agency capacity to:**

- Use data-driven decision-making processes
- Strengthen interagency partnerships
- Provide quality professional development
- Implement technical assistance (supports) in the form of:
  1. Universal TA – Take & Use
  2. Targeted TA – Teach & Coach
  3. Intensive TA – Coach, Scale-Up & Sustain

[Download the NTACTC Levels of TA \(PDF\)](#)

**So that ALL students and youth with disabilities experience increased:**

- Enrollment in postsecondary education
- Graduation
- Credential attainment
- Competitive integrated employment
- Community engagement

**Address the "Know-Do" gap through:**

- Current research findings
- Translating research findings for implementation
- Engaging stakeholders

1. Primary Audiences

- State Education Agencies
- State VR Agencies

2. Research

3. Beneficiaries

- Students and Youth with Disabilities and Their Families

RESEARCH TO PRACTICE

### Watch the NTACT:C Overview

NTACT:C Overview

NTACT THE COLLABORATIVE

Welcome to the National Technical Assistance Center on Transition Collaborative

Watch on YouTube



# RESOURCES TO HELP WITH CONTACTING YOUTH

## Contacting Hard-to-Find Youth: Strategies for the Post-School Survey

### Contacting Hard-to-Find Youth: Strategies for the Post-School Survey



Yearly, approximately 100,000 former students who had an individual education program (IEP) when they left high school are contacted to participate in a post-school survey. Efforts are made to contact youth who represent a variety of disabilities, as well as, minority youth and those who left high school with a diploma or dropped out of high school. Never the less there are groups of youth who are difficult to contact and who are routinely underrepresented in the post-school survey data (e.g., those students who leave school early). To learn strategies for contacting youth who are hard-to-find the National Post-School Outcomes Center conducted six focus groups with young adults and their family members in four states. This document summarizes the strategies recommended by youth and their families. Strategies are organized by five common themes.

#1 Provide Pre-Notification - inform students and families about the survey multiple times during the years leading up to the survey. Receiving pre-notification about the survey was more important to youth than the method used to contact them or conduct the survey.

- While students are still in high school:
  - Discuss the survey with students; explain the purpose; provide the questions; and define the timeline for conducting the survey;
  - Share survey results from former students; talk about the number of former students who enrolled in college or other post-secondary education or training opportunities, went to work, or enlisted in the service;
  - Include survey information (e.g., when it will occur, why youth were selected) with information about colleges, job fairs and services available in their area;
  - Include survey information with other important information that is sent home to parents during the junior and senior years (e.g., information about class rings senior portraits and graduation videos);
  - Provide information about the survey at the final IEP meeting;
  - Establish and ask students to join a high school Facebook page to maintain contact with students;
  - Ask youth to identify the person from their school (e.g., favorite teacher, guidance counselor, coach) they would like to talk to a year after high school;

## Strategies to Contact Youth for the MP4S Process: Lessons from Pennsylvania Schools



### Strategies to Contact Youth for the MP4S Process: Lessons from Pennsylvania Schools

#### Provide Pre-Notification (while students were still in high school)

- ☑ Discussed the MP4S process with students and/or parents; explained the purpose; provided the questions; and defined the timeline for conducting the survey.
- ☑ Informed the students and/or parents of how the MP4S process was going to be managed (e.g., when it would occur, why youth were selected).
- ☑ Presented students with the number of former students who enrolled in college or other post-secondary education or training opportunities.
- ☑ Provided MP4S information at the student's final IEP meeting.
- ☑ Outreached with students prior to contacting them for the MP4S post-school survey.
- ☑ Included MP4S information with other important information sent home to parents (e.g., information about class rings, senior portraits and graduation information)
- ☑ Established any sort of social media campaign (e.g., Facebook, Twitter, etc.) to maintain contact with students for the MP4S post-school survey

#### Create Familiarity

- ☑ Explained to students and/or parents that they are helping other students like themselves by answering the questions on the MP4S O
- ☑ Shared MP4S survey with students and/or parents so they knew what questions would be asked and that the information being asked is legitimate, not a scam for personal information.
- ☑ Practiced completing the MP4S interview with the student and/or parents.
- ☑ Showed students and/or parents specific examples of how MP4S information can be used to make school better
- ☑ Identified the person who had a relationship with the hardest-to-find youth and asked that person to inform the youth of the MP4S process and/or conduct the survey



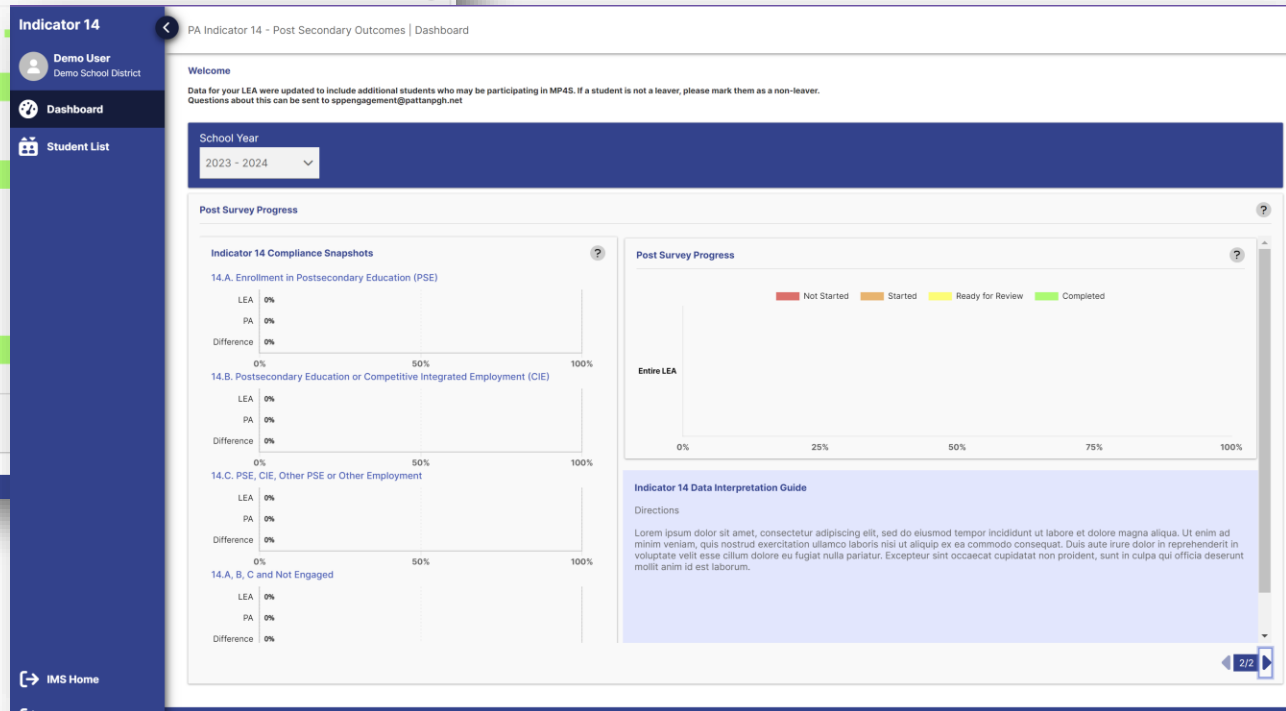
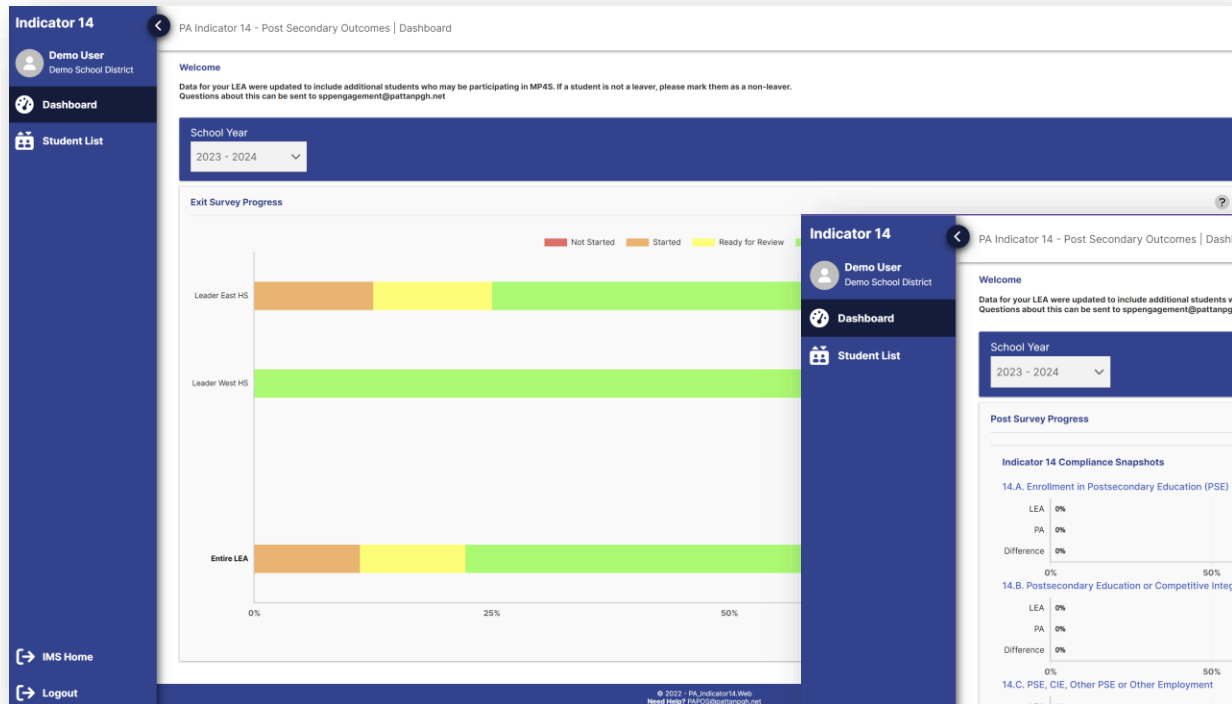
- "I had positive relationships with parents and students by supporting their special education programs in the PASD for 12 years as an administrator. I attended IEP meetings, met with students who had discipline issues, and was an advocate to students/staff/parents supporting special education programs. I developed extra-curricular activities such as buddy baseball and buddy kickball so I was able to relate to families outside the school setting."



- "I received the surveys and took sincere interest in completing the activity. I wanted to know personally what students accomplished after HS. It gave me a reason to congratulate my HS staff on a job well done. We were proud of the results of the surveys and I provided this information at a staff meeting. Cheers to our staff!!"
- "Reviewed the actual survey with the students and parents in a meeting prior to completing the survey."
- "During senior staffing, we discussed the MP4S surveys and informed students that I would be notifying them after graduation/leaving to complete the survey."
- "One of our 12th grade support teachers put the MP4S survey questions on a word document that could be emailed to some



# EXPANDED LEA ACCESS TO INDICATOR 14 DATA



## Questions with Process and Documents?

### Field Management Support Procedures

PaTTAN Educational  
Consultants

Intermediate Unit Secondary  
Transition Consultants



If you have any questions or concerns regarding MP4S Exit Process completion, please contact your PaTTAN or IU contact or send an email to:

[MP4S@pattanpgh.net](mailto:MP4S@pattanpgh.net)

# Technical Issues

## Field Technical Support Procedures



If you have any questions or concerns regarding logging in to MP4S or technical issues please contact the IMS Team at

[RA-edims@pa.gov](mailto:RA-edims@pa.gov) if you need further assistance

# TAKE AWAYS

- Provide Prenotification to Students and Families
  - Explain the 2 automated attempts a head of time to increase likelihood of responding
  - Ensure process is safe
- Manage your completed surveys in the data dashboard
  - Personal outreach to students/families if first 2 attempts do not yield a survey response
- As you continue to participate, use your historical data on outcomes for programming

# ATTENDANCE QR CODE

---



THANK YOU!



# THANK YOU

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