



INDICATOR 14: POST SCHOOL OUTCOMES MY PLAN 4 SUCCESS (MP4S)

2024-2025 POST COHORT 4

TRAINING OBJECTIVES



1

Understand the post school outcomes requirement

2

Identify the target population for the Indicator 14 post process

3

Review MPS4 process to access and complete the survey

4

Demonstrate accessing MP4S

TODAY'S TRAINING MATERIALS



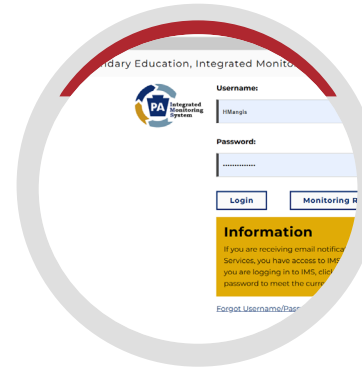
POWERPOINT AND FAQ DOCUMENT

Reference when you start accessing the MP4S system



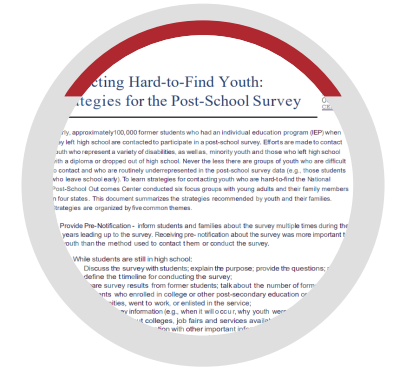
IU/PATTAN TRANSITION CONSULTANT SUPPORTS

Identify the support personnel available to assist your school on the [online Transition Directory](#).



IMS/LEADER SERVICES INFORMATION

Familiarize yourself with content and access

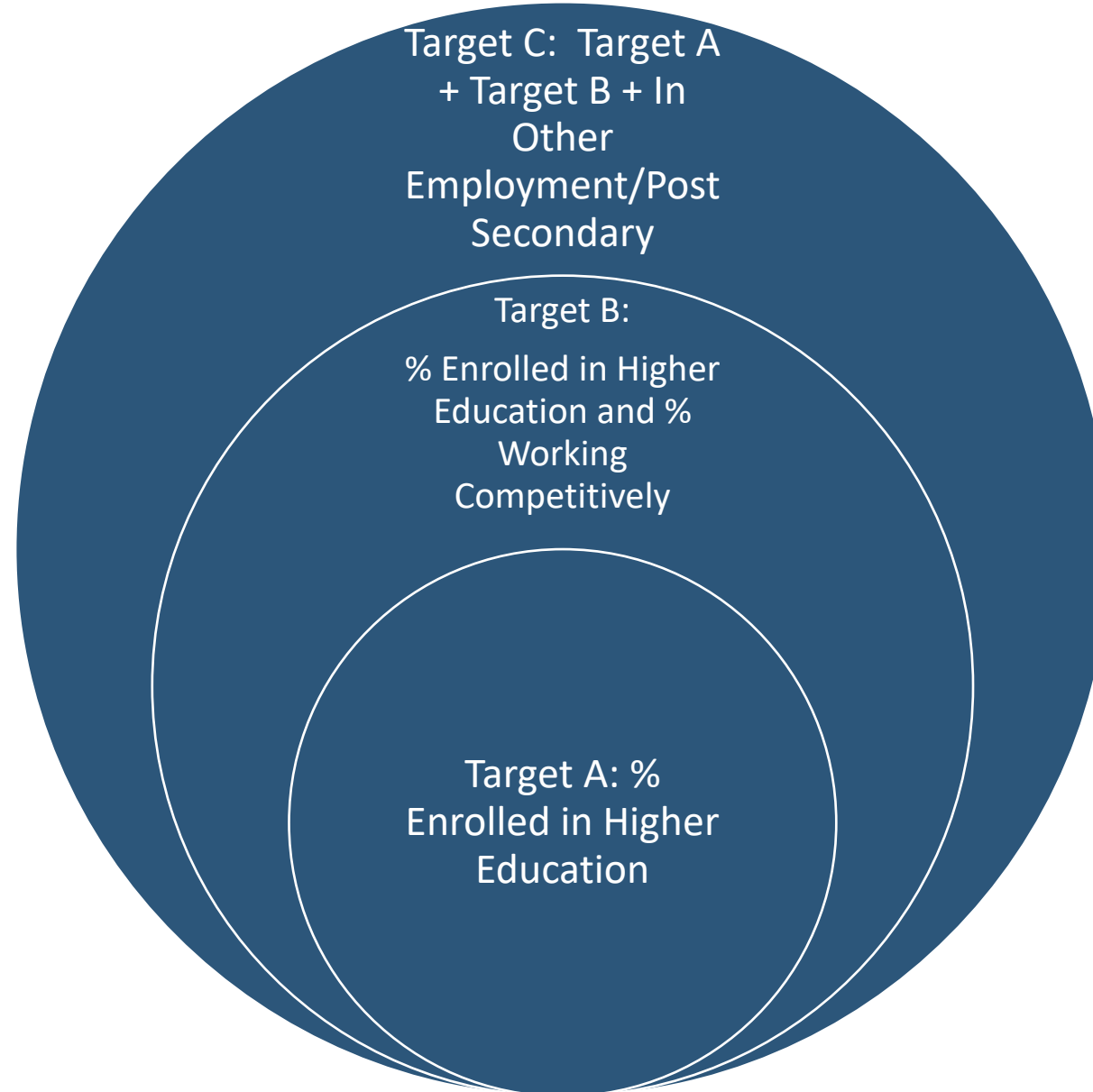


ADDITIONAL RESOURCES

Contacting Hard-to-Find Youth: Strategies for the Post-School Survey

Strategies to Contact Youth for the Post-School Process: Lessons from PA Schools

WHY MP4S: A REQUIREMENT OF THE STATE PERFORMANCE PLAN (SSP)



Who Participates:

1/5 of LEAs annually and 1/5 of Philadelphia High Schools interview leavers

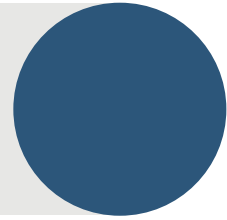
5-year sampling of LEAs



MYPLAN4SUCCESS IS A 2-YEAR PROCESS



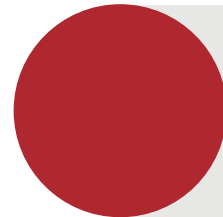
YEAR 1



Complete **EXIT PROCESS** for all potential leavers during 2023-24 school year

Complete **POST SCHOOL SURVEYS** for those same leavers one year after their graduation

YEAR 2



INFORMATION COLLECTED IN THE EXIT SURVEY

Demographic Information

Reason for Leaving

Classes/Activities

Goals and Accommodations

Contact Information for Post-School Follow-up



PDE/IMS:
My Plan 4 Success (MP4S)



The MP4S system has been developed to streamline the exit survey and the post survey process.



Beginning the first week in June, the system provides weekly automated emails and text messages to leavers and their primary contacts with the post survey. Previously, these surveys were completed manually by LEAs.



The MP4S system also provides LEAs with a dashboard for greater levels of detail into their Indicator 14 data each year and over time.



POST SURVEY CONTENT

Post-Secondary education history, including type, status (full-term, etc.) and accommodations

Employment history including the components of Competitive Integrated Employment (CIE) and accommodations

If unemployed, reason(s) for lack of employment

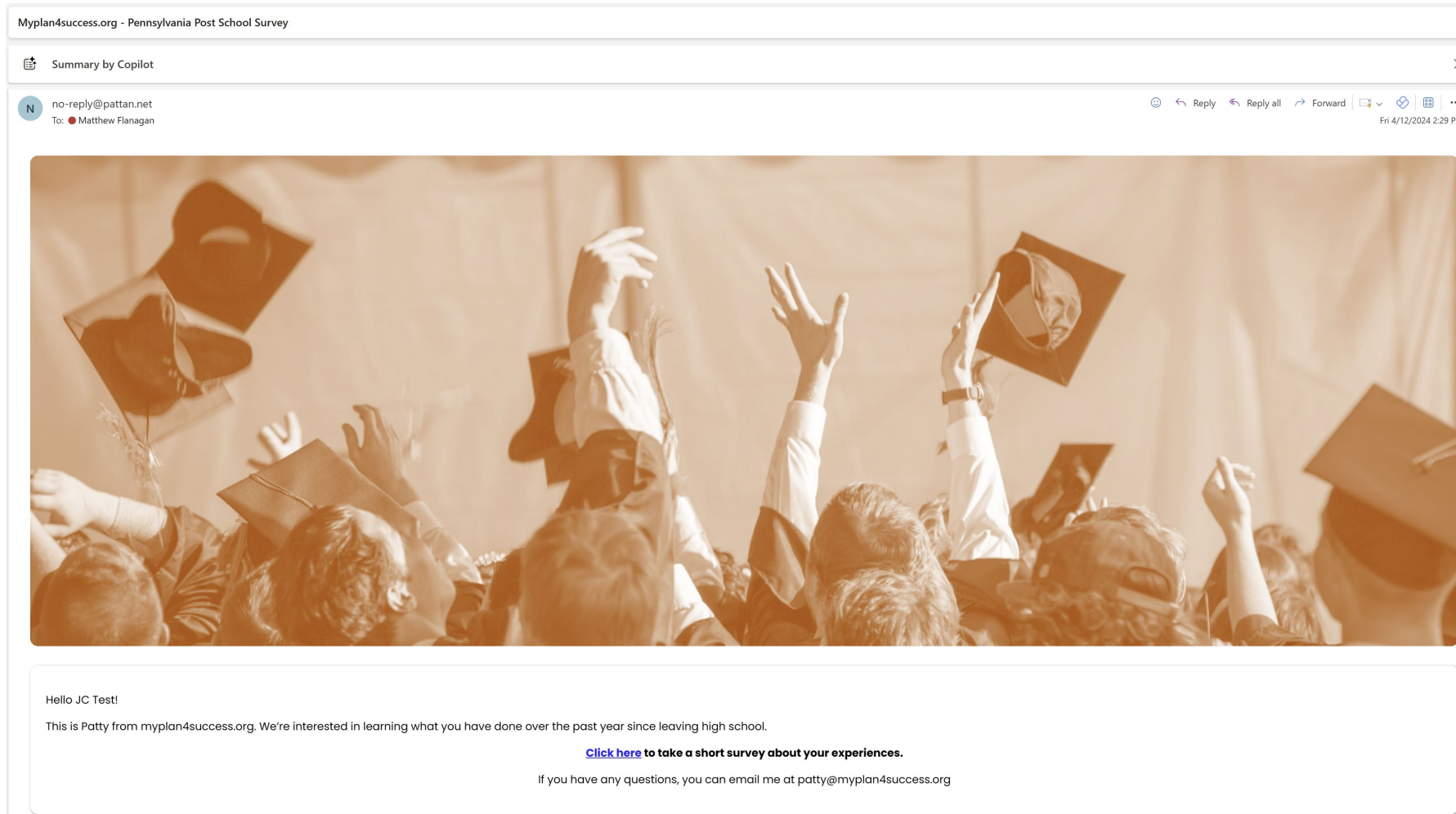
If not enrolled in Post-Secondary Education (PSE), reason(s) for lack of enrollment

POST SURVEY DISTRIBUTION

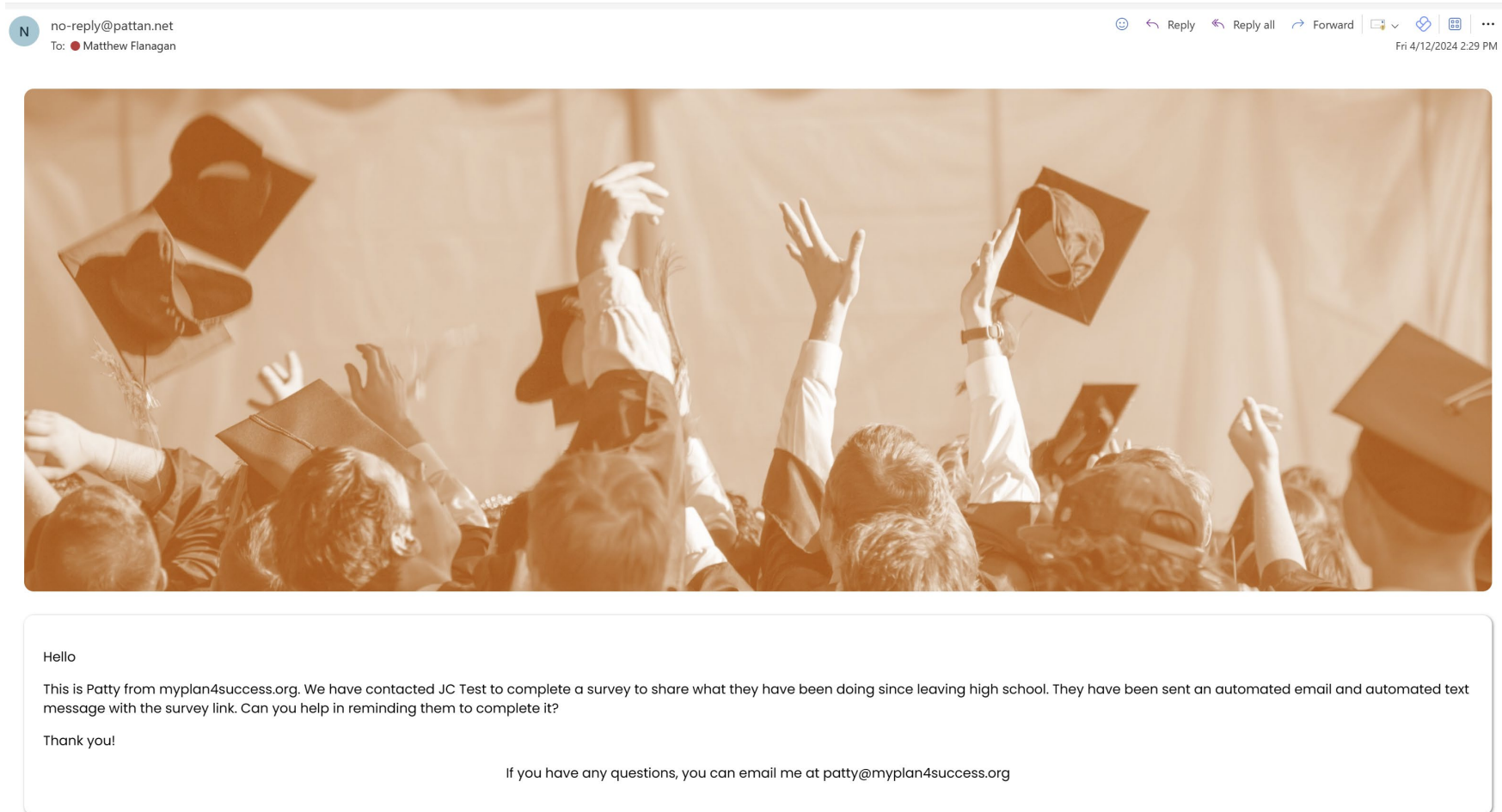
JUNE	JULY	AUGUST	SEPTEMBER
Weekly Automated Emails & SMS w/ survey link to Leavers + Primary Contacts	Weekly Automated Emails & SMS w/ survey link to Leavers + Primary Contacts	Weekly Automated Emails & SMS w/ survey link to Leavers + Primary Contacts	Weekly Automated Emails & SMS w/ survey link to Leavers + Primary Contacts
		Starting 8/3/25, LEAs contact leavers to ask them to complete the survey via the link provided OR conduct interview style survey completion. Must be complete by 9/26/25	LEAs contact leavers to ask them to complete the survey via the link provided OR conduct interview style survey completion. Must be complete by 9/26/25

LEAs must make 3 attempts to contact each leaver

AUTOMATED LEAVER CONTACT PROCESS: LEAVER EMAIL EXAMPLE



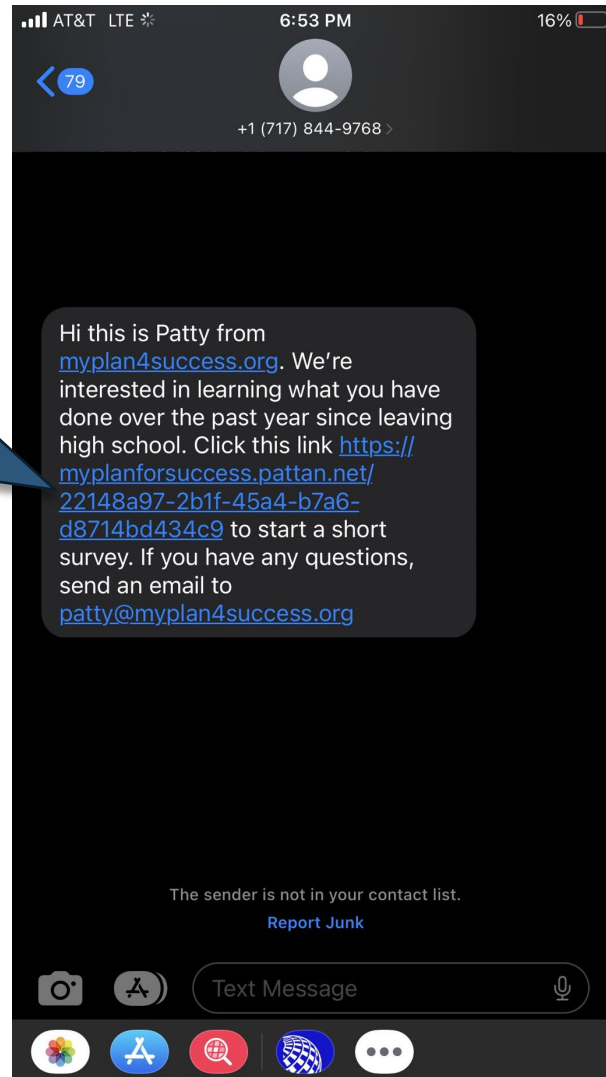
AUTOMATED LEAVER CONTACT PROCESS: PRIMARY CONTACT EMAIL EXAMPLE



AUTOMATED LEAVER CONTACT PROCESS:

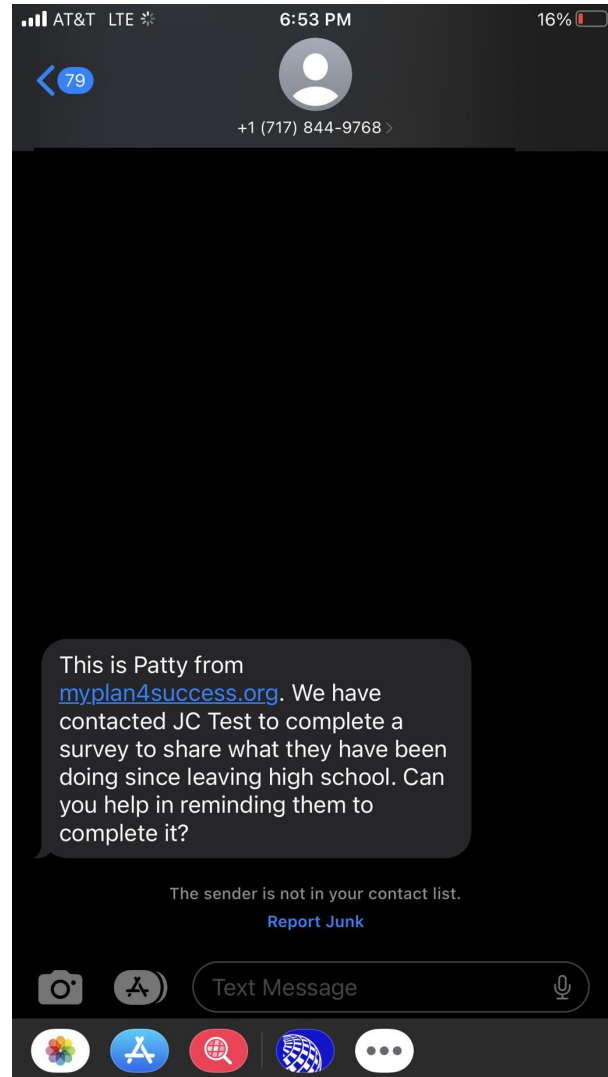
LEAVER SMS EXAMPLE

Leavers can click the link to complete the post survey on their phone



SMS for MP4S are sent by 717-844-9768, which is an IU13 owned number solely dedicated to these push notifications.

AUTOMATED LEAVER CONTACT PROCESS: PRIMARY CONTACT SMS EXAMPLE



SMS for MP4S are sent by 717-844-9768, which is an IU13 owned number solely dedicated to these push notifications.

AUTOMATED LEAVER CONTACT PROCESS: LEAVER EXPERIENCE WITH POST SURVEY IN MP4S

PaTTAN pennsylvania
Pennsylvania Training and Technical Assistance Network DEPARTMENT OF EDUCATION

Hey! What have you been up to since high school?

This survey asks you to share what you have done over the past year since leaving high school. The link you used for this survey is unique to you. To start the survey, you'll need to provide your birthday. Only the correct birthday will unlock the survey.

There are 14 questions on this survey, and it should take about 10 minutes to complete. You will **not** be able to complete part of the survey, come back and complete the rest later. Once your answers are submitted, you will not be able to edit them.

If you have questions or need help completing this survey, please email patty@myplan4success.org

What is your birthday?

[Begin Survey](#)

by the Pennsylvania Training and Technical Assistance Network. © 2023

Leavers provide their
birthday to unlock
the survey

AUTOMATED LEAVER CONTACT PROCESS: LEAVER EXPERIENCE WITH POST SURVEY IN MP4S

PaTTAN Pennsylvania Training and Technical Assistance Network
pennsylvania DEPARTMENT OF EDUCATION
PA Integrated Monitoring System

Directions
There are two pages of questions. Click the page buttons to view and complete the questions. When you have completed the required questions on a page, it's button will turn green and show a check mark.
If you need help or have questions, send an email to: patty@myplan4success.org

Part 1 Part 2 Submit

Part 1: Post-secondary Training and Education

Since leaving high school have you enrolled in any type of education or training program? *(Required)*

No

Why did you not enroll in an education or training program since leaving high school? *(Required)*

- ☐ Did not meet prerequisites for school
- ☐ Employed
- ☐ Stay-at-home parent
- ☐ In jail or prison
- ☐ Unable to complete training program / dropped out of program
- ☐ Lack of transportation
- ☐ Limited funds
- ☐ I am not interested
- ☐ Other reason:

© 2023

Part 1:
Questions for when
leavers have not
enrolled in PSE

PaTTAN Pennsylvania Training and Technical Assistance Network
pennsylvania DEPARTMENT OF EDUCATION
PA Integrated Monitoring System

Directions
There are two pages of questions. Click the page buttons to view and complete the questions. When you have completed the required questions on a page, it's button will turn green and show a check mark.
If you need help or have questions, send an email to: patty@myplan4success.org

Part 1 Part 2 Submit

Part 2: Employment

Since leaving high school have you been employed? *(Required)*

No

Why are you not currently employed? *(Required)*

- ☐ Enrolled in a post-secondary education/training program
- ☐ Looking for a job, but can't find one
- ☐ Stay-at-home parent
- ☐ In jail or prison
- ☐ Laid off
- ☐ Lack of transportation
- ☐ I am not interested
- ☐ Fear of losing benefits
- ☐ Other reason:

This website is r

Part 2:
Questions for when
leavers have not
been employed

PaTTAN Pennsylvania Training and Technical Assistance Network
pennsylvania DEPARTMENT OF EDUCATION
PA Integrated Monitoring System

Directions
There are two pages of questions. Click the page buttons to view and complete the questions. When you have completed the required questions on a page, it's button will turn green and show a check mark.
If you need help or have questions, send an email to: patty@myplan4success.org

Part 1 Part 2 Submit

Part 2: Employment

Since leaving high school have you been employed? *(Required)*

No

Why are you not currently employed? *(Required)*

- ☐ Enrolled in a post-secondary education/training program

Mobile View

AUTOMATED LEAVER CONTACT PROCESS: LEAVER EXPERIENCE WITH POST SURVEY IN MP4S

Part 1 Part 2 Submit

Part 1: Post-secondary Training and Education

Since leaving high school have you enrolled in any type of education or training program? *(Required)*

Yes, currently enrolled

Below there are a bunch of different types of education and training that a person might participate in after they graduate high school. We're interested in knowing if you have enrolled in any of these types. If you did, we want to know some additional information.

2- or 4-Year College *(Required)*

Enrollment Type

None

Post-secondary vocational training program *(Required)*

Enrollment Type

None

High school completion document or certificate (Adult Basic Education, GED) *(Required)*

Enrollment Type

None

Short-term education or employment training program *(Required)*

Enrollment Type

None

Community or technical college *(Required)*

Enrollment Type

None

Apprenticeship Program *(Required)*

Enrollment Type

None

Part 1:
Questions for when
leavers have enrolled
in PSE

Part 2:
Questions for when
leavers have been
employed

PaTTAN pennsylvania DEPARTMENT OF EDUCATION

Directions

There are two pages of questions. Click the page buttons to view and complete the questions. Required questions on a page, it's button will turn green and show a check mark.

If you need help or have questions, send an email to: patty@myplan4success.org

Part 1 Part 2 Submit

Part 2: Employment

Since leaving high school have you been employed? *(Required)*

Yes, currently employed

Below there are a bunch of different types of employment. We're interested in knowing these types of employment after leaving high school. If you did, we want to know some additional information.

In a company, business, or service with and without people with disabilities. *(Required)*

Employment Status

Full Time

Currently Employed

Military *(Required)*

Employment Status

None

Employed in family business *(Required)*

Employment Status

None

Self-employed *(Required)*

Employment Status

None

Supported employment (paid work in a community setting with support services) *(Required)*

Employment Status

None

Since leaving high school, have you been employed for a total of at least 90 days? (The days do not have to be consecutive and could be from multiple jobs. *(Required)*

None

On average, how many hours do/did you work in a week? (If you have more than one job, add the hours to find the total number of hours worked per week.) *(Required)*

None

Were you paid at least minimum wage (\$7.25)? *(Required)*

None

When doing your job, did you interact or talk with co-workers without a disability to get your job done? *(Required)*

None

In this job, were you eligible for (can you get) a pay raise or promotion? *(Required)*

None

Which accommodations have you received at your place of employment since leaving high school?

☐ Job Coach

☐ Mentor

☐ Equipment modifications

☐ Picture directions

☐ Modified schedule

☐ Personal care attendant

☐ Sign language interpreter

☐ Extra time to complete job tasks

☐ Assistive Technology:

☐ Other



MP4S DEMO

POST SURVEY EXPERIENCE OF LEAVERS

PA Office Of Elementary And Secondary Education, Integrated Monitoring System

TEST SITE



Username:

Username provided by CSA

Password:

Login

Monitoring Resources

Information

If you are receiving email notifications from Leader Services, you have access to IMS. If this is the first time that you are logging in to IMS, click [here](#) to reset your user and password to meet the current specifications.

[Forgot Username/Password](#) [Contact Us](#) [Request a Login](#)





Step 1: Click to expand


Bureau of Career and Technical Education	▼
Bureau of School Support	▼
Bureau of Special Education	▲
<p>Indicator 14: My Plan 4 Success (MP4S)</p> <p>About</p>	
Bureau of Curriculum, Assessment, and Instruction/Division of Federal Programs	▼
Program Monitoring and Accountability/AEDY	▼

Step 2: Click to access MP4S

Safe School Office	▼
School Improvement Office	▼
School Services Office	▼
Admin Functions	▼
Reports	▼

SELECT THE LEAVER

+ Add new student SAAFP Export

Exit School Year  2023 - 2024 ✓

Student Name


PA Secure ID

Only Leavers - Any - ✓

Exit Status - Any - ✓

Post Status - Any - ✓

Show 10 ✓

Student Name	PA Secure ID	Exit Survey	Leaver	Post Survey
DDDD, CCCC	4674575367	Completed Export		
James, John	2584845111	Completed Export	Yes	Not Started 
Jones, James	6544444444	Started	Yes	Not Started
Robins, Rick	4444444444	Completed Export		
Smith, Samuel	3333333333	Completed Export		
Student, JC Test	1234512345	Not Started		
test, test	7777777777	Not Started		
test, test	7777777888	Completed Export		
Tester, Test	9999911111	Completed Export	Yes	Not Started

1 to 9 of 9

1

Click on
"Not Started"

Post-Secondary Training and Education

Since leaving high school have you enrolled in any type of education or training program?

- ☒ No
- ☐ Yes, currently enrolled
- ☐ Yes, but not currently enrolled

Why did you not enroll in an education or training program since leaving high school? *(optional)*

- ☐ Did not meet prerequisites for school
- ☐ Employed
- ☐ Stay-at-home parent
- ☐ In jail or prison
- ☐ Unable to complete training program/dropped out of program
- ☒ Lack of transportation
- ☐ Limited funds
- ☐ I am not interested
- ☐ Other - please describe

< PREVIOUS SECTION

NEXT SECTION >

PSE Response Type #1: No PSE Enrollment

Post-Secondary Training and Education

Since leaving high school have you enrolled in any type of education or training program?

- ☐ No
- ☒ Yes, currently enrolled
- ☐ Yes, but not currently enrolled

Training and Education

Locate each type of education or training program you have been enrolled in at any time since leaving high school.

- Select if you are/were enrolled full- or part-time.
- Indicate if you are currently enrolled.
- Indicate whether or not you completed at least one full term.

2- or 4-year college

☒ Full Time ☐ Part Time ☐ N/A

☒ Currently Enrolled

☒ At least one full term completed

Post-secondary vocational training program

☐ Full Time ☐ Part Time ☐ N/A

High school completion document or certificate (Adult Basic Education, GED)

☐ Full Time ☐ Part Time ☐ N/A

Short-term education or employment training program

☐ Full Time ☐ Part Time ☐ N/A

Community or technical college

☐ Full Time ☐ Part Time ☐ N/A

Apprenticeship program

☐ Full Time ☐ Part Time ☐ N/A

On-the-job training

☐ Full Time ☐ Part Time ☐ N/A

When applicable,
more than one PSE
type can be
selected.

Licensing program (Nursing, Cosmetology, etc.)

☐ Full Time ☐ Part Time ☐ N/A

Adult continuing education courses

☐ Full Time ☐ Part Time ☐ N/A

Adult training facility

☐ Full Time ☐ Part Time ☐ N/A

Adult center program

☐ Full Time ☐ Part Time ☐ N/A

Adult in-home program

☐ Full Time ☐ Part Time ☐ N/A

Other training program

☐ Full Time ☐ Part Time ☐ N/A

Education and Training Accommodations (optional)

- ☐ A note taker
- ☐ Extra time on tests or assignments
- ☐ Books on tape
- ☐ Electronic textbooks read to me using a computer
- ☐ A tape recorder
- ☐ A reader
- ☐ Someone writing for me during test
- ☐ Personal care attendant
- ☐ Sign language interpreter
- ☐ Assistive technology - please describe
- ☐ Other - please describe

< PREVIOUS SECTION

NEXT SECTION >

**PSE Response Type #2:
Currently Enrolled in PSE**

Post-Secondary Training and Education

Since leaving high school have you enrolled in any type of education or training program?

- ☐ No
- ☒ Yes, currently enrolled
- ☐ Yes, but not currently enrolled

Training and Education

Locate each type of education or training program you have been enrolled in at any time since leaving high school.

- Select if you are/were enrolled full- or part-time.
- Indicate if you are currently enrolled.
- Indicate whether or not you completed at least one full term.

2- or 4-year college

Full Time

Part Time

N/A

☐ Currently Enrolled

☒ At least one full term completed

Post-secondary vocational training program

Full Time

Part Time

N/A

High school completion document or certificate (Adult Basic Education, GED)

Full Time

Part Time

N/A

Short-term education or employment training program

Full Time

Part Time

N/A

Community or technical college

Full Time

Part Time

N/A

Apprenticeship program

Full Time

Part Time

N/A

On-the-job training

Full Time

Part Time

N/A

Licensing program (Nursing, Cosmetology, etc.)

Full Time

Part Time

N/A

Adult continuing education courses

Full Time

Part Time

N/A

Adult training facility

Full Time

Part Time

N/A

Adult center program

Full Time

Part Time

N/A

Adult in-home program

Full Time

Part Time

N/A

Other training program

Full Time

Part Time

N/A

Why have you not completed at least one term in an education or training program? (optional)

- ☒ Was not benefitting from the course
- ☐ Change in employment status
- ☐ Illness/medical issues
- ☐ In jail or prison
- ☐ Lack of transportation
- ☐ Limited funds
- ☐ Did not receive necessary accommodations
- ☐ Term still in progress
- ☐ Other - please describe

PSE Response Type #3:
Not Currently Enrolled in PSE

Why have you not completed at least one term in an education or training program? (optional)

- ☒ Was not benefitting from the course
- ☐ Change in employment status
- ☐ Illness/medical issues
- ☐ In jail or prison
- ☐ Lack of transportation
- ☐ Limited funds
- ☐ Did not receive necessary accommodations
- ☐ Term still in progress
- ☐ Other - please describe

Education and Training Accommodations (optional)

- ☐ A note taker
- ☐ Extra time on tests or assignments
- ☐ Books on tape
- ☐ Electronic textbooks read to me using a computer
- ☐ A tape recorder
- ☐ A reader
- ☐ Someone writing for me during test
- ☐ Personal care attendant
- ☐ Sign language interpreter
- ☐ Assistive technology - please describe
- ☐ Other - please describe

< PREVIOUS SECTION

NEXT SECTION >

Employment

Since leaving high school have you been employed?



No



Yes, currently employed



Yes, but not currently employed

Why are you not currently employed? *(optional)*



Enrolled in a post-secondary education/training program



Looking for a job, but can't find one



Stay-at-home parent



In jail or prison



Laid off



Lack of transportation



I am not interested



Fear of losing benefits



Other - please describe



PREVIOUS SECTION

Employment Response Type #1: No Employment

Employment

Since leaving high school have you been employed?

- No
- Yes, currently employed
- Yes, but not currently employed

When applicable,
more than one PSE
type can be
selected.

Employment

Locate each type of employment you have had at any time since leaving high school.

- Select if you are/were employed full- or part-time.
- Indicate if you are currently employed.

In a company, business, or service with people with and without disabilities

Full Time

Part Time

N/A

Military

Full Time

Part Time

N/A

Employed in family business

Full Time

Part Time

N/A

Self-employment

Full Time

Part Time

N/A

Supported employment (where most workers have disabilities)

Full Time

Part Time

N/A

Sheltered employment (where most workers have disabilities)

Full Time

Part Time

N/A

Employment that allows for technological and medical supports

Full Time

Part Time

N/A

Since leaving high school, have you been employed for a total of at least 90 days? (The days do not have to be from multiple jobs.)

No

On average, how many hours do/did you work in a week? (If you have more than one job, add the hours to find the total number of hours worked per week.)

- 1 - 19 hours per week
- 20 - 35 hours per week
- 36 - 40 hours per week
- 41 or more hours per week

Were you paid at least minimum wage (\$7.25)? (optional)

No

Choose not to answer

When doing your job, did you interact or talk with co-workers without a disability to get your job done? (Note: Emphasis is on interaction with other employees, not supervisors or customers)

No

In this job, were you eligible for (can you get) a pay raise or promotion?

No

Which accomodations have you received at your place of employment since leaving high school? (optional)

- Job coach
- Mentor
- Equipment modifications
- Picture directions
- Modified schedule
- Personal care attendant
- Sign language interpreter
- Extra time to complete job tasks
- Assistive technology - please describe
- Other - please describe

Employment
Response Type #2:
Currently
Employed

Employment

Since leaving high school have you been employed?

- ☐ No
- ☒ Yes, currently employed
- ☐ Yes, but not currently employed

Employment

Locate each type of employment you have had at any time since leaving high school.

- Select if you are/were employed full- or part-time.
- Indicate if you are currently employed.

In a company, business, or service with people with and without disabilities

Full Time

Part Time

☒ N/A

Military

Full Time

Part Time

☒ N/A

Employed in family business

Full Time

Part Time

☒ N/A

Self-employment

Full Time

Part Time

☒ N/A

Supported employment (where most workers have disabilities)

Full Time

Part Time

☒ N/A

Sheltered employment (where most workers have disabilities)

Full Time

Part Time

☒ N/A

Employment that allows for technological and medical supports

Full Time

Part Time

☒ N/A

Why are you not currently employed? *(optional)*

- ☐ Enrolled in a post-secondary education/training program
- ☐ Looking for a job, but can't find one
- ☐ Stay-at-home parent
- ☐ In jail or prison
- ☐ Laid off
- ☐ Lack of transportation
- ☐ I am not interested
- ☐ Fear of losing benefits
- ☐ Other - please describe

Since leaving high school, have you been employed for a total of at least 90 days? (The days do not have to be from multiple jobs.)

☒ No

On average, how many hours do/did you work in a week? (If you have more than one job, add the hours to find the total number of hours worked per week.)

- ☐ 1 - 19 hours per week
- ☐ 20 - 35 hours per week
- ☐ 36 - 40 hours per week
- ☐ 41 or more hours per week

Were you paid at least minimum wage (\$7.25)? *(optional)*

☒ No

☐ Choose not to answer

When doing your job, did you interact or talk with co-workers without a disability to get your job done? (Note: Emphasis is on interaction with other employees, not supervisors or customers)

☒ No

In this job, were you eligible for (can you get) a pay raise or promotion?

☒ No

Employment Response Type #3:
Not Currently Employed

Which accomodations have you received at your place of employment since leaving high school? *(optional)*

- ☐ Job coach
- ☐ Mentor
- ☐ Equipment modifications
- ☐ Picture directions
- ☐ Modified schedule
- ☐ Personal care attendant
- ☐ Sign language interpreter
- ☐ Extra time to complete job tasks
- ☐ Assistive technology - please describe
- ☐ Other - please describe

DATA COLLECTION WINDOW

- No earlier than one year after the Cohort 4 student left school through no later than **September 26, 2025**
- This ensures that youth being surveyed have experienced one full year's benefit of time and experiences prior to responding to the PA Post-School Outcomes Survey



REMINDER: POST SURVEY DISTRIBUTION TIMELINE

JUNE	JULY	AUGUST	SEPTEMBER
Weekly Automated Emails & SMS w/ survey link to Leavers + Primary Contacts	Weekly Automated Emails & SMS w/ survey link to Leavers + Primary Contacts	Weekly Automated Emails & SMS w/ survey link to Leavers + Primary Contacts	Weekly Automated Emails & SMS w/ survey link to Leavers + Primary Contacts
		Starting 8/3/25, LEAs contact leavers to ask them to complete the survey via the link provided OR conduct interview style survey completion. Must be complete by 9/26/25	LEAs contact leavers to ask them to complete the survey via the link provided OR conduct interview style survey completion. Must be complete by 9/26/25

LEAs must make 3 attempts to contact each leaver

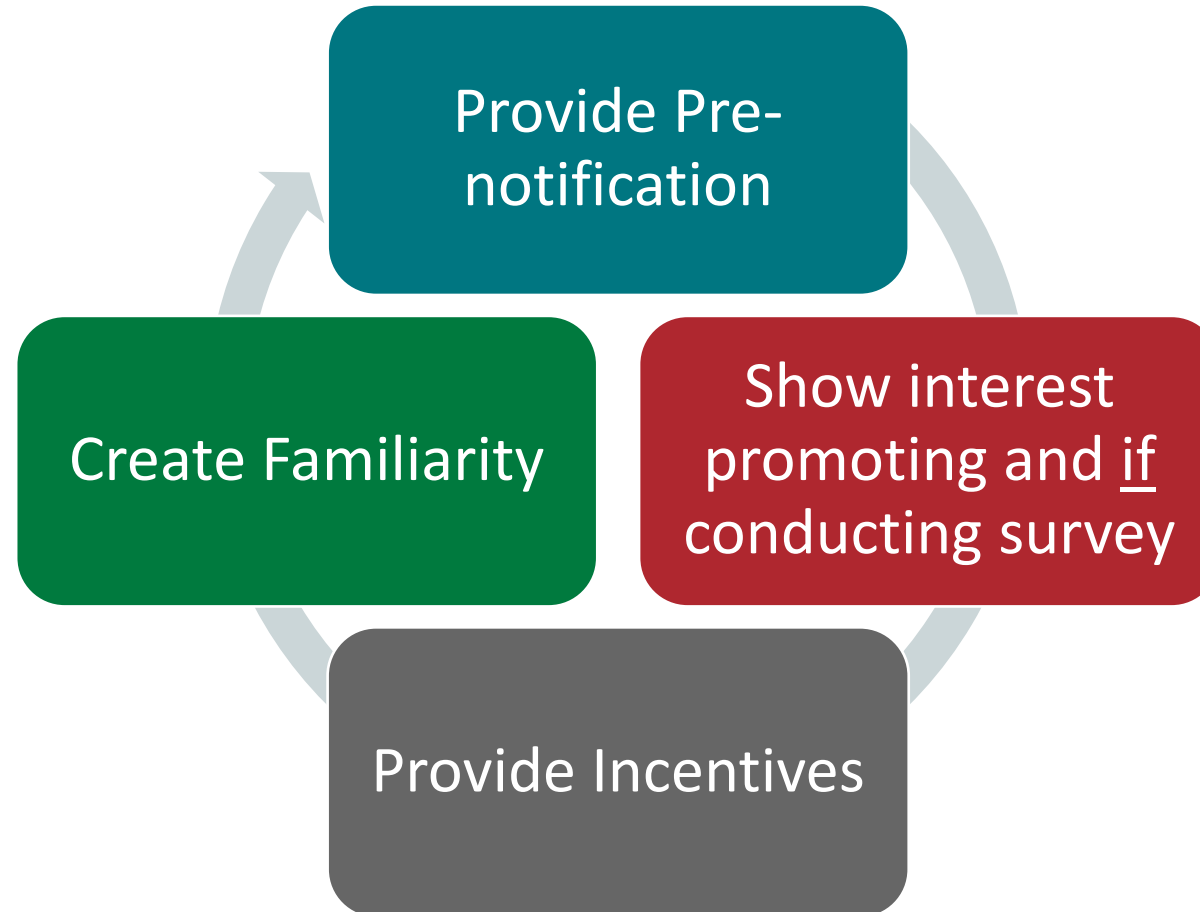
ADMINISTRATIVE CONSIDERATIONS

- Provide pre-notification to students and families about automated attempts
- If the student does not respond to automated attempts by the beginning of August, the survey must be administered in interview fashion by school staff familiar with the student.
- If the student's disability limits ability to respond accurately, another individual familiar with the student can assist the student in answering questions

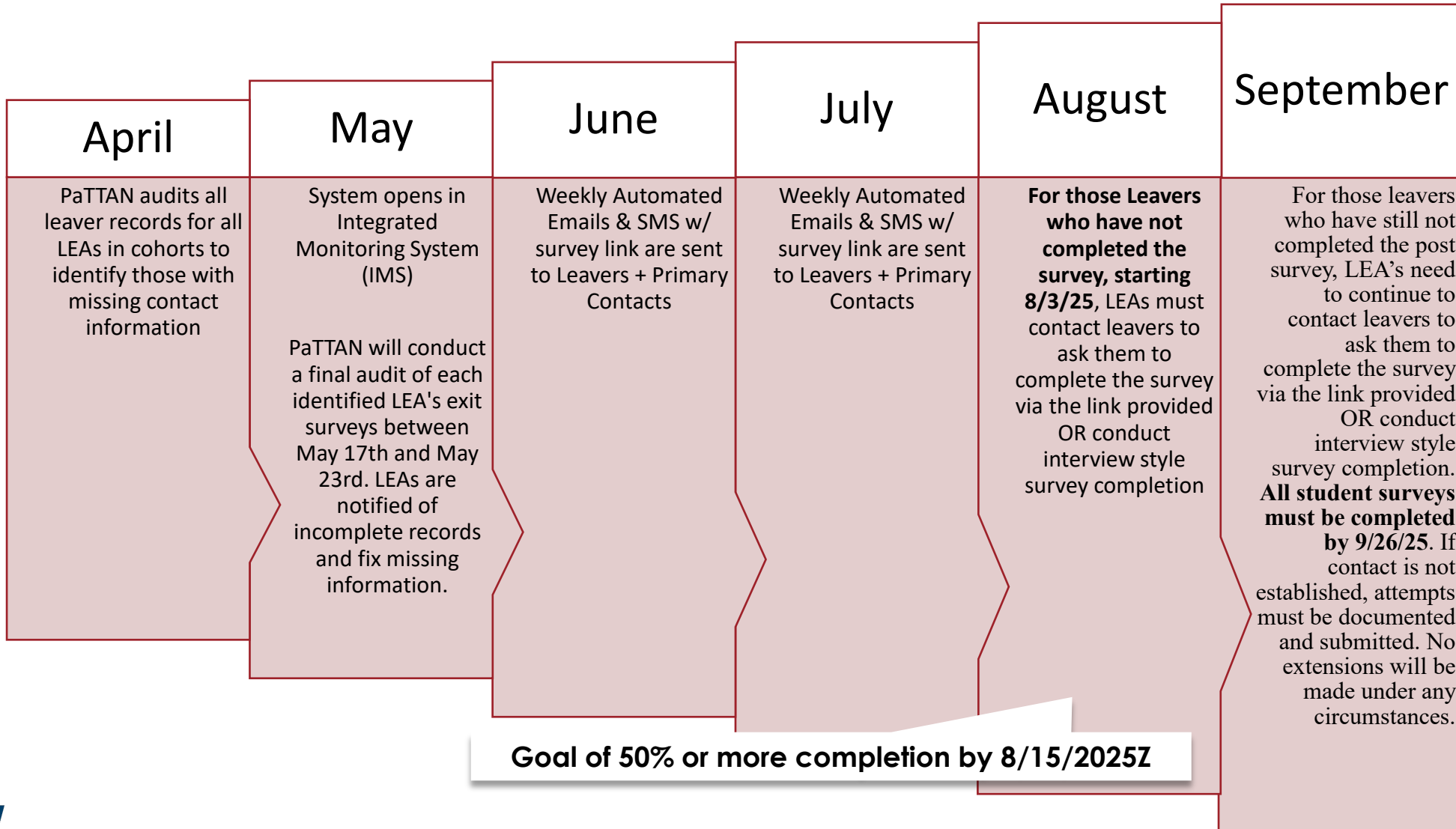
STRATEGIES AND RECOMMENDATIONS FOR MANUAL CONTACT

- Develop a plan in the spring
 - Who will contact the youth?
 - When will they contact youth?
 - How will they contact youth?
- Beginning April 11th, LEAs must conduct pre-notifications to all leavers and their primary contacts.
- Use MP4S data dashboard to monitor progress throughout the summer.
- Administer three manual attempts for outstanding post surveys beginning August 3rd to September 26th.
- **During manual attempts, LEAs may only utilize the MP4S system.**
- **PaTTAN cannot provide survey links that were generated and distributed by the MP4S system.**

Manual Contact: Strategies/Recommendations for contacting hard-to-find youth



Post Survey Timeline



LEAVER RECORD AUDIT

Between April 11th – May 2nd

PaTTAN will conduct a review of each LEA's exit surveys to identify records that are missing the following information:

Leaver Email Address

Leaver Phone Number

Leaver's Primary Contact's Email

Leaver's Primary Contact's
Phone Number

Each LEA will be contacted as soon as its records have been reviewed and provided either confirmation that no action is required or a list of leavers that must be corrected before **May 16th**.

BSE Advisors and IU TaC will be included on all communications from PaTTAN to LEAs during this period.

PaTTAN will conduct a final audit of each identified LEA's exit surveys between May 17th and May 23rd.

BSE will be provided a list of LEAs who do not resolve records by 5/16 for considerations regarding timely and accurate reporting.

NEXT STEPS FOR THE POST PROCESS

Receive IMS/MyPlan4Success credentials for your Chief School Administrator (CSA).



Provide Pre-Notification to Youth and Families



Develop your administration plan and complete the Post Process utilizing the MyPlan4sSuccess system prior to September 26, 2025.

A NEW RESOURCE TO INTRODUCE MP4S TO STUDENTS



CONTACTING HARD-TO-FIND YOUTH FOR POST SURVEY



PROVIDE PRE-NOTIFICATION



SHOW INTEREST WHEN
PROVIDING AND PROMOTING
SURVEY



PROVIDE INCENTIVES



CREATE FAMILIARITY

NATIONAL TECHNICAL ASSISTANCE CENTER ON TRANSITION: THE COLLABORATIVE (NTACT:C)

• www.transitionta.org

[ionta.org/about/](http://transitionta.org/about/)

NTACT
THE COLLABORATIVE

National Technical
Assistance Center
on Transition

About Us Training & Support

About Us

The National Technical Assistance Center on Transition: The Collaborative (NTACT:C) is a Technical Assistance Center co-funded by the U.S. Department of Education's Office of Special Education Programs (OSEP) and the Rehabilitation Services Administration (RSA).

[Download the NTACTC Digital Brochure \(PDF\)](#)

Our Purpose

We provide information, tools, and supports to assist multiple stakeholders in delivering effective services and instruction for secondary students and out of school youth with disabilities.

We build state agency capacity to:

- Use data-driven decision-making processes
- Strengthen interagency partnerships
- Provide quality professional development
- Implement technical assistance (supports) in the form of:
 1. Universal TA – Take & Use
 2. Targeted TA – Teach & Coach
 3. Intensive TA – Coach, Scale-Up & Sustain

[Download the NTACTC Levels of TA \(PDF\)](#)

So that ALL students and youth with disabilities experience increased:

- Enrollment in postsecondary education
- Graduation
- Credential attainment
- Competitive integrated employment
- Community engagement

Address the "Know-Do" gap through:

- Current research findings
- Translating research findings for implementation
- Engaging stakeholders

- State Education Agencies
- State VR Agencies

1. Primary Audiences

- Students and Youth with Disabilities and Their Families

3. Beneficiaries


Watch the NTACT:C Overview



RESOURCES TO HELP WITH CONTACTING YOUTH

Contacting Hard-to-Find Youth: Strategies for the Post-School Survey

**Contacting Hard-to-Find Youth:
Strategies for the Post-School Survey**



Yearly, approximately 100,000 former students who had an individual education program (IEP) when they left high school are contacted to participate in a post-school survey. Efforts are made to contact youth who represent a variety of disabilities, as well as, minority youth and those who left high school with a diploma or dropped out of high school. Never the less there are groups of youth who are difficult to contact and who are routinely underrepresented in the post-school survey data (e.g., those students who leave school early). To learn strategies for contacting youth who are hard-to-find the National Post-School Outcomes Center conducted six focus groups with young adults and their family members in four states. This document summarizes the strategies recommended by youth and their families. Strategies are organized by five common themes.

#1 Provide Pre-Notification - inform students and families about the survey multiple times during the years leading up to the survey. Receiving pre-notification about the survey was more important to youth than the method used to contact them or conduct the survey.

- While students are still in high school:
 - Discuss the survey with students; explain the purpose; provide the questions; and define the timeline for conducting the survey;
 - Share survey results from former students; talk about the number of former students who enrolled in college or other post-secondary education or training opportunities, went to work, or enlisted in the service;
 - Include survey information (e.g., when it will occur, why youth were selected) with information about colleges, job fairs and services available in their area;
 - Include survey information with other important information that is sent home to parents during the junior and senior years (e.g., information about class rings senior portraits and graduation videos);
 - Provide information about the survey at the final IEP meeting;
 - Establish and ask students to join a high school Facebook page to maintain contact with students;
 - Ask youth to identify the person from their school (e.g., favorite teacher, guidance counselor, coach) they would like to talk to a year after high school;

Strategies to Contact Youth for the MP4S Process: Lessons from Pennsylvania Schools

4 **SUCCESS**

**Strategies to Contact Youth for the MP4S Process:
Lessons from Pennsylvania Schools**

**Provide Pre-Notification
(while students were still in high school)**

- Discussed the MP4S process with students and/or parents; explained the purpose; provided the questions; and defined the timeline for conducting the survey.
- Informed the students and/or parents of how the MP4S process was going to be managed (e.g., when it would occur, why youth were selected).
- Presented students with the number of former students who enrolled in college or other post-secondary education or training opportunities.
- Provided MP4S information at the student's final IEP meeting.
- Outreached with students prior to contacting them for the MP4S post-school survey.
- Included MP4S information with other important information sent home to parents (e.g., information about class rings, senior portraits and graduation information).
- Established any sort of social media campaign (e.g., Facebook, Twitter, etc.) to maintain contact with students for the MP4S post-school survey.

Create Familiarity

- Explained to students and/or parents that they are helping other students like themselves by answering the questions on the MP4S survey.
- Shared MP4S survey with students and/or parents so they knew what questions would be asked and that the information being asked is legitimate, not a scam for personal information.
- Practiced completing the MP4S interview with the student and/or parents.
- Showed students and/or parents specific examples of how MP4S information can be used to make school better.
- Identified the person who had a relationship with the hardest-to-find youth and asked that person to inform the youth of the MP4S process and/or conduct the survey.

LESSONS LEARNED

- "I received the surveys and took sincere interest in completing the activity. I wanted to know personally what students accomplished after HS. It gave me a reason to congratulate my HS staff on a job well done. We were proud of the results of the surveys and I provided this information at a staff meeting. Cheers to our staff!!"
- "Reviewed the actual survey with the students and parents in a meeting prior to completing the survey."
- "During senior staffing, we discussed the MP4S surveys and informed students that I would be notifying them after graduation/leaving to complete the survey."
- "One of our 12th grade support teachers put the MP4S survey questions on a word document that could be emailed to some"

EXAMPLE PRE-NOTIFICATION HAND-OUT LANGUAGE

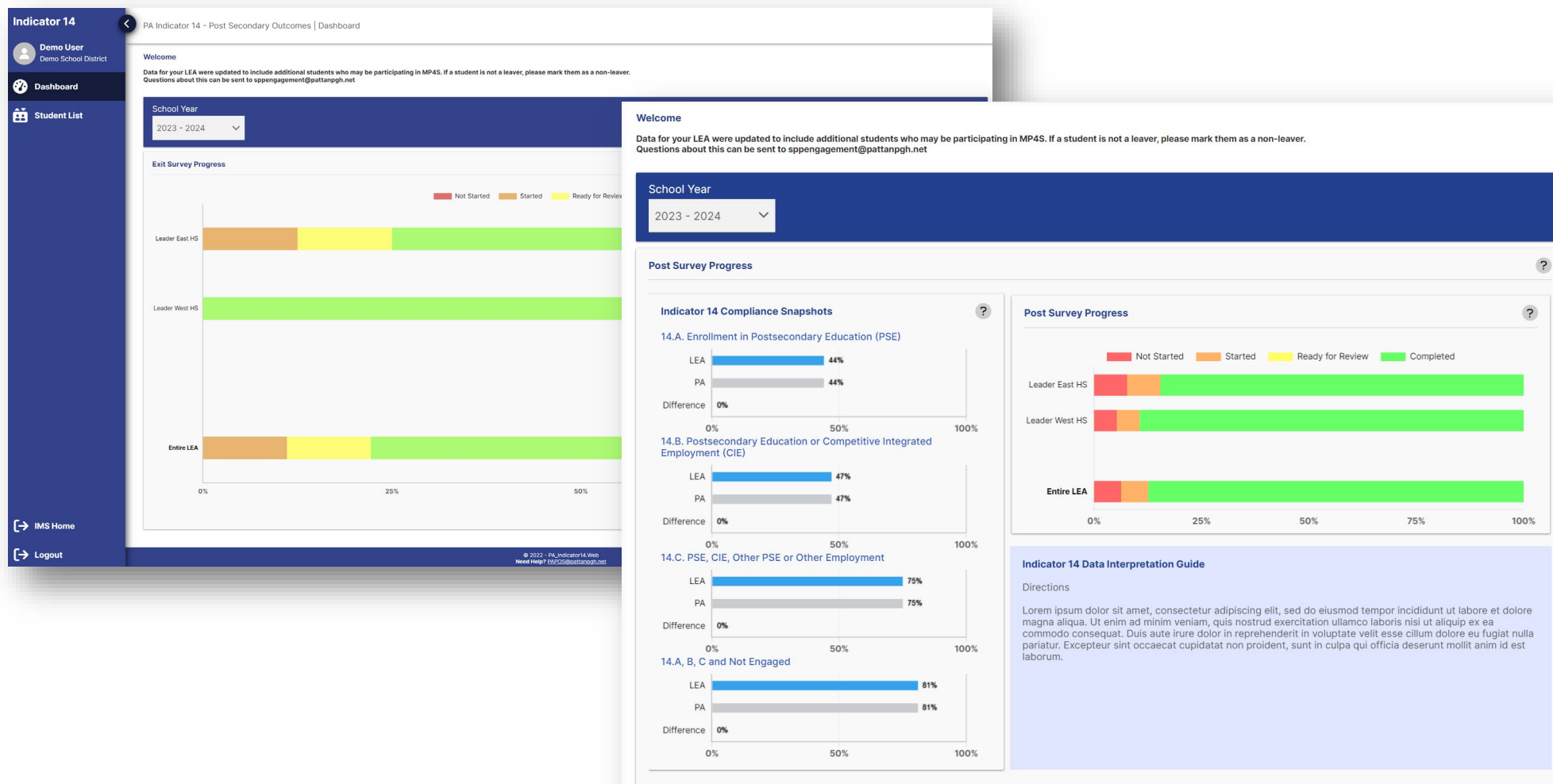
This summer you will get an automated email from ***no-reply@pattan.net*** and/or text message from **717-844-9768** with a link to a survey where you share what you have done over the past year since leaving high school. The link you will get for this survey is unique to you. To start the survey, you'll need to provide your birthday.

There are 14 questions on this survey, and it should take about 10 minutes to complete. If you are unable to complete the entire survey, please note that you will **not** be able to complete part of the survey, come back and complete the rest later. Once your answers are submitted, you will not be able to edit them.

Here is a short video that explains why this survey is important!

https://youtu.be/AFgY_yhbiXQ

EXPANDED LEA ACCESS TO INDICATOR 14 DATA

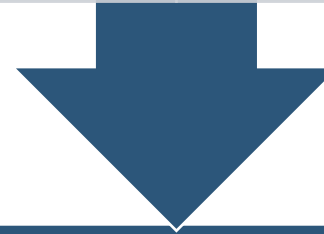


Questions with Process and Documents?

Field Management Support Procedures

PaTTAN Educational
Consultants

Intermediate Unit Secondary
Transition Consultants



If you have any questions or concerns regarding MP4S Exit Process completion, please contact your PaTTAN or IU contact or send an email to:

MP4S@pattanpgh.net

Technical Issues

Field Technical Support Procedures



If you have any questions or concerns regarding logging in to MP4S or technical issues please contact the IMS Team at

RA-edims@pa.gov if you need further assistance

TAKE AWAYS

- Provide Prenotification to Students and Families
 - Explain the 2 automated attempts ahead of time to increase likelihood of responding
 - Ensure process is safe
- Manage your completed surveys in the data dashboard
 - Personal outreach to students/families if first 2 attempts do not yield a survey response beginning 8/3/2025
- As you continue to participate, use your historical data on outcomes for programming
- All surveys must be completed by 9/26/2026

April 10, 2025 Attendance
Verification My Plan for Success
Overview and Procedural Training



**ATTENDANCE
QR CODE**

THANK YOU!

THANK YOU

HILLARY MANGIS

HMANGIS@PATTANPGH.NET



MATTHEW FLANAGAN

MFLANAGAN@PATTAN.NET

