PENNSYLVANIA DEPARTMENT OF EDUCATION

OFFICE OF ELEMENTARY AND SECONDARY EDUCATION

June 23, 2023

PENN\*LINK

TO:                  School District Superintendents

School District Special Education Directors

Intermediate Unit Executive Directors

Intermediate Unit Special Education Directors

Charter School Chief Executive Officers

Charter School Special Education Directors

Career and Technical Education Center Directors

FROM:            Carole L. Clancy, Director

Bureau of Special Education

SUBJECT:       Preparing for Cyclical Monitoring: A Focus on Secondary Transition (Indicator 13)

In response to the accountability requirements under the Individuals with Disabilities Education Act 2004 Part B State Performance Plans, the Pennsylvania Training and Technical Assistance Network (PaTTAN) and intermediate unit transition consultants will provide sustained professional development for targeted local educational agencies (LEAs). This targeted professional development will assist with creating compliant and effective individualized secondary transition programming for students with disabilities.

The requirements for each LEA assigned to the 2023-2024 *Preparing for Cyclical Monitoring: A Focus on Secondary Transition* training are as follows:

* Develop an administrative team to support the targeted training and technical assistance process. The administrative team is required to attend a webinar on September 14, 2023 from 9:00 a.m. to 11:00 a.m. Administrative team members will need to register in advance for this training at [www.pattan.net](http://www.pattan.net/), or by following this link: <https://www.pattan.net/Events/Webinar/Course-2919/Events/Session-38250>
* Lead contact person to complete an interview/survey regarding effective practices for secondary transition as facilitated by an intermediate unit and/or PaTTAN consultant. Lead contact will work with IU Transition Training and Consultation (TaC)/PaTTAN Consultant to develop and implement a local training plan for the 2023-2024 school year.
* With support from the IU Transition TaC/PaTTAN Consultant, identify targeted staff (i.e. special education directors, building principals, transition coordinators, special education teachers, speech/language therapists, guidance counselors, school psychologists, career tech ed staff, and other LEA staff involved in secondary programming) to participate in IEP pre-reviews using the PA Indicator 13 checklist, complete IEP post-reviews, participate in coaching activities as warranted with IU Transition TaC, and complete an online (Schoology) course.
  + The required online (Schoology) course will yield 6 Act 48 hours and must be completed by March 1, 2024. PLEASE NOTE: All staff must register for the Schoology course. Registration can be found at [www.pattan.net](http://www.pattan.net/), or by following the link: <https://www.pattan.net/Events/On-line-Courses/Course-2920/Events/Session-38251>.**The registration key to register for the Schoology course is IND13-2023**. This registration key will need to be shared with all LEA staff members who are identified to participate in this year’s cyclical monitoring preparation activities so they can complete the registration process.

For questions concerning *Preparing for Cyclical Monitoring: A Focus on Secondary Transition* training for 2023-2024, please contact one of these PaTTAN Educational Consultants:

Cecil Crouch [ccrouch@pattan.net](mailto:ccrouch@pattan.net); or

Darla Bryant [dbryant@pattan.net](mailto:dbryant@pattan.net)

The following LEAs are assigned:

| **Intermediate Unit** | **Local Educational Agency** | **Region for Schoology Registration** |
| --- | --- | --- |
| 1 | Burgettstown ASD | West |
| 1 | Canon-McMillan SD | West |
| 1 | Frazier SD | West |
| 1 | McGuffey SD | West |
| 2 | The New Academy CS | West |
| 2 | Urban Pathways 6-12 CS | West |
| 2 | Pittsburgh Colfax K-8 | West |
| 2 | Pittsburgh Greenfield PreK-8 | West |
| 2 | Pittsburgh Langley K-8 | West |
| 2 | Pittsburgh Mifflin PreK-8 | West |
| 2 | Pittsburgh Sunnyside PreK-8 | West |
| 2 | Pittsburgh Arsenal 6-8 | West |
| 2 | Pittsburgh Schiller 6-8 | West |
| 2 | Pittsburgh Sterrett 6-8 | West |
| 2 | Pittsburgh Allderdice High School | West |
| 2 | Pittsburgh Capa 6-12 | West |
| 2 | Pittsburgh Milliones 6-12 | West |
| 2 | Pittsburgh Obama 6-12 | West |
| 2 | Pittsburgh Science and Technology Academy 6-12 | West |
| 2 | Pittsburgh Westinghouse Academy 6-12 | West |
| 3 | Propel CS - McKeesport | West |
| 3 | Propel CS - East | West |
| 3 | Avonworth SD | West |
| 3 | Cornell SD | West |
| 3 | East Allegheny SD | West |
| 3 | Pine-Richland | West |
| 3 | Upper Saint Clair SD | West |
| 3 | Wilkinsburg Borough SD | West |
| 3 | Life Male STEAM Academy CS | West |
| 3 | Plum Borough SD | West |
| 3 | Riverview SD | West |
| 3 | Young Scholars of Western PA CS | West |
| 4 | Butler ASD | West |
| 4 | Knoch High School (South Butler SD) | West |
| 4 | Mercer ASD | West |
| 4 | New Castle ASD | West |
| 4 | Slippery Rock ASD | West |
| 5 | Fairview SD | West |
| 5 | Girard SD | West |
| 5 | Montessori Regional CS | West |
| 5 | Penncrest SD | West |
| 5 | Tidioute Community CS | West |
| 6 | Franklin ASD | West |
| 6 | North Clarion County SD | West |
| 6 | Punxsutawney ASD | West |
| 7 | Hempfield ASD | West |
| 7 | Kiski ASD | West |
| 7 | Monessen City SD | West |
| 7 | Mount Pleasant ASD | West |
| 8 | Blacklick Valley SD | Central |
| 8 | HOPE for Hyndman CS | Central |
| 8 | Richland SD | Central |
| 8 | Rockwood ASD | Central |
| 8 | Shade-Central City SD | Central |
| 8 | Somerset ASD | Central |
| 8 | Tussey Mountain SD | Central |
| 9 | Johnsonburg ASD | Central |
| 9 | Saint Marys ASD | Central |
| 10 | Philipsburg-Osceola ASD | Central |
| 10 | Young Scholars of Central PA CS | Central |
| 11 | Southern Fulton SD | Central |
| 12 | Central York SD | Central |
| 12 | Chambersburg ASD | Central |
| 12 | Crispus Attucks Youthbuild CS | Central |
| 12 | Upper Adams SD | Central |
| 12 | Greencastle-Antrim SD | Central |
| 12 | York Academy Regional CS | Central |
| 12 | Hanover Public SD | Central |
| 13 | Eastern Lancaster County SD | Central |
| 13 | Pequea Valley SD | Central |
| 14 | Tulpehocken ASD | Central |
| 15 | Carlisle ASD | Central |
| 15 | Central Dauphin SD | Central |
| 15 | Mechanicsburg ASD | Central |
| 15 | Pennsylvania STEAM Academy CS | Central |
| 15 | Shippensburg ASD | Central |
| 15 | Susquehanna Township SD | Central |
| 15 | Susquenita SD | Central |
| 17 | Montoursville ASD | Central |
| 17 | South Williamsport ASD | Central |
| 17 | Sullivan County SD | Central |
| 17 | Wellsboro ASD | Central |
| 18 | Dallas SD | East |
| 19 | Dunmore SD | East |
| 19 | North Pocono SD | East |
| 19 | Valley View SD | East |
| 19 | Western Wayne SD | East |
| 20 | Bethlehem ASD | East |
| 20 | East Stroudsburg ASD | East |
| 20 | Lehigh Valley Dual Language CS | East |
| 20 | Saucon Valley SD | East |
| 20 | Stoudsburg ASD | East |
| 20 | Wilson ASD | East |
| 21 | East Penn SD | East |
| 21 | Northern Lehigh SD | East |
| 21 | Southern Lehigh SD | East |
| 21 | Whitehall-Coplay SD | East |
| 22 | Pennsbury SD | East |
| 22 | Morrisville Borough SD | East |
| 23 | Agora Cyber CS | East |
| ~~23~~ | ~~Abington SD~~ | ~~East~~ |
| 23 | Methacton SD | East |
| 23 | Pottstown SD | East |
| 23 | Spring-Ford ASD | East |
| 23 | Upper Dublin SD | East |
| 23 | Upper Perkiomen SD | East |
| 23 | Wissahickon SD | East |
| 24 | Insight PA Cyber CS | East |
| 24 | PA Leadership CS | East |
| 24 | Avon Grove SD | East |
| 24 | Tredyffrin-Easttown SD | East |
| 24 | Unionville-Chadds Ford SD | East |
| 25 | Marple Newtown SD | East |
| 25 | Rose Tree Media SD | East |
| 26 | ASPIRA Bilingual Cyber CS | East |
| 26 | Frederick Douglass Mastery CS | East |
| 26 | Mastery CS – Hardy Williams | East |
| 26 | Mastery CS – Harrity Campus | East |
| 26 | Ad Prima CS | East |
| 26 | Alliance for Progress CS | East |
| 26 | Young Scholars CS | East |
| 26 | Christopher Columbus CS | East |
| 26 | Folk Arts-Cultural Treasures CS | East |
| 26 | Multicultural Academy CS | East |
| 26 | Northwood Academy CS | East |
| 26 | Philadelphia Academy CS | East |
| 26 | The School District of Philadelphia – John Bartram High School | East |
| 26 | The School District of Philadelphia – Murrell Dobbins Career and Technical Education High School | East |
| 26 | The School District of Philadelphia – Thomas A. Edison High School | East |
| 26 | The School District of Philadelphia -Samuel Fels High School | East |
| 26 | The School District of Philadelphia – Horace Furness High School | East |
| 26 | The School District of Philadelphia – Overbrook High School | East |
| 26 | The School District of Philadelphia – Parkway West High School | East |
| 26 | The School District of Philadelphia – A. Philip Randolph Career and Technical High School | East |
| 26 | The School District of Philadelphia – William L. Sayre High School | East |
| 26 | The School District of Philadelphia – South Philadelphia High School | East |
| 26 | The School District of Philadelphia – Swenson Arts and Technology High School | East |
| 26 | The School District of Philadelphia – West Philadelphia High School | East |
| 26 | The School District of Philadelphia – Mary McLeod Bethune School | East |
| 26 | The School District of Philadelphia – James G. Blaine School | East |
| 26 | The School District of Philadelphia – Tanner Duckrey School | East |
| 26 | The School District of Philadelphia – Edward Gideon School | East |
| 26 | The School District of Philadelphia – Kenderton Elementary School | East |
| 26 | The School District of Philadelphia – William D. Kelley School | East |
| 26 | The School District of Philadelphia – William Dick School | East |
| 26 | The School District of Philadelphia – Roberto Clemente | East |
| 27 | Hopewell ASD | West |
| 27 | New Brighton ASD | West |
| 28 | Armstrong SD | West |
| 28 | Indiana ASD | West |
| 29 | Minersville ASD | Central |
| 29 | Pine Grove ASD | Central |
| 29 | Shenandoah Valley SD | Central |