



INDICATOR 14: POST SCHOOL OUTCOMES MY PLAN 4 SUCCESS (MP4S)

2024-2025 EXIT COHORT 5

TRAINING OBJECTIVES



1

Understand the post school outcomes requirement

2

Identify the target population for the Indicator 14 exit process

3

Review MPS4 process to access and complete the survey

4

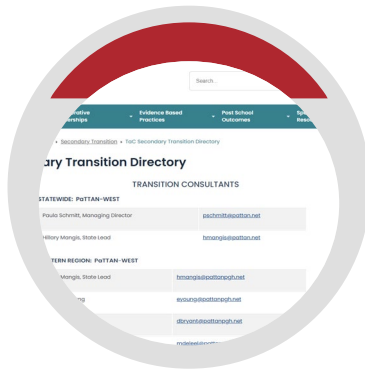
Preview post-survey (year 2)

TODAY'S TRAINING MATERIALS



POWERPOINT AND FAQ DOCUMENT

Reference when you start accessing the MP4S system



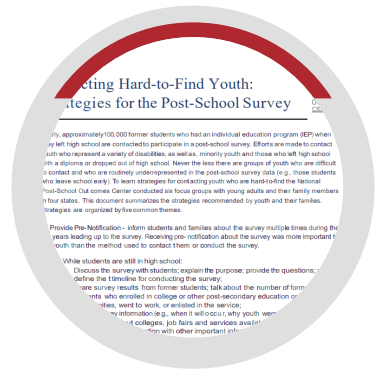
IU/PATTAN TRANSITION CONSULTANT SUPPORTS

Learn who the supports are for your school!



BLANK EXIT/PILOT SAAFP

Use with any student who “leaves” before the online system opens

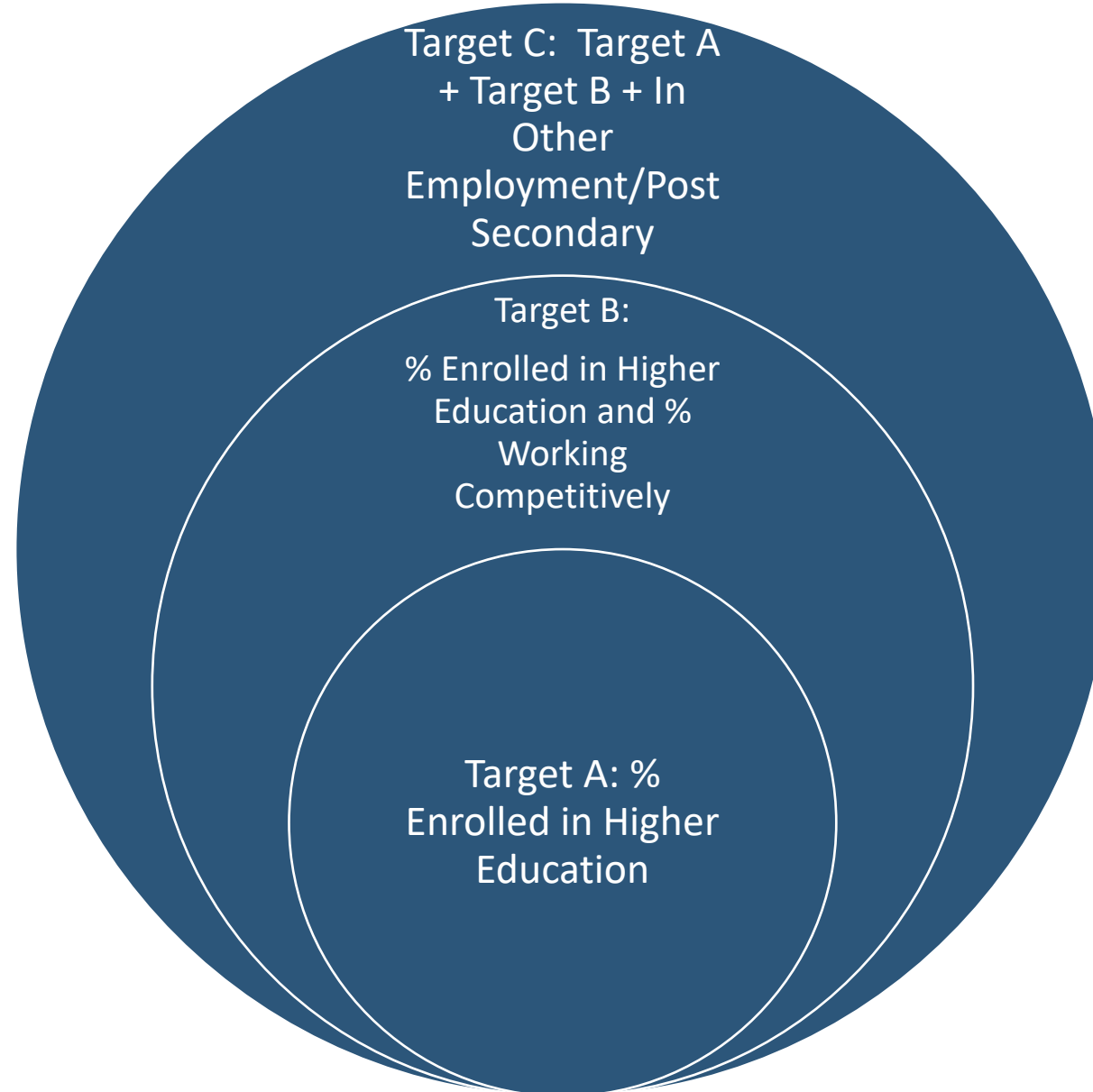


TOOLS FOR THE YEAR 2

Contacting Hard-to-Find Youth: Strategies for the Post-School Survey

Strategies to Contact Youth for the Post-School Process: Lessons from PA Schools

WHY MP4S: A REQUIREMENT OF THE STATE PERFORMANCE PLAN (SPP)



Who Participates:

1/5 of LEAs annually and 1/5 of Philadelphia High Schools interview leavers

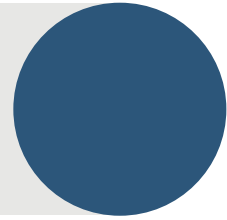
5-year sampling of LEAs



MYPLAN4SUCCESS IS A 2-YEAR PROCESS



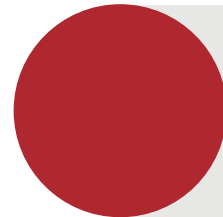
YEAR 1



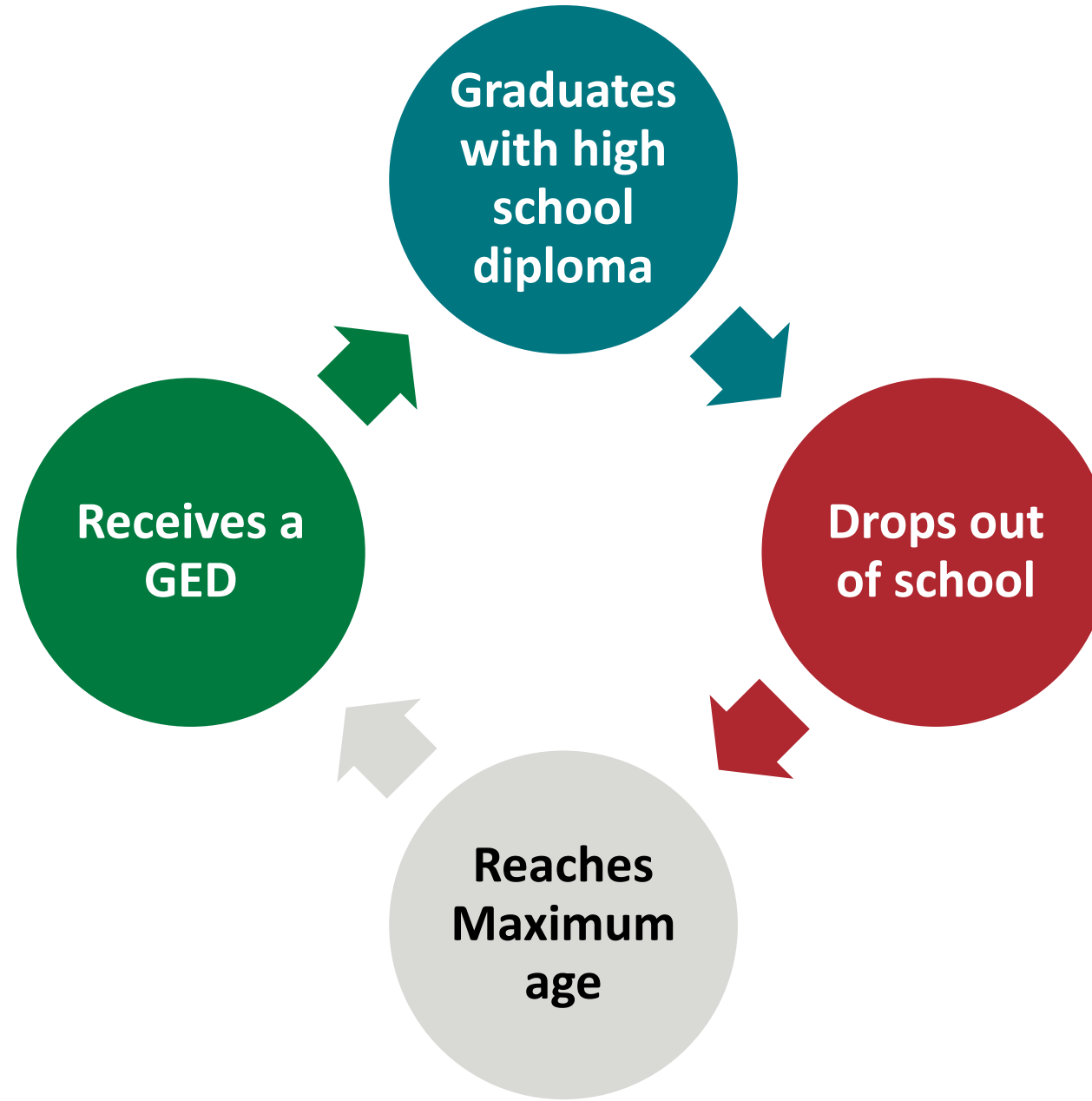
Complete **EXIT PROCESS** for all potential leavers during 2024-25 school year

Complete **POST SCHOOL SURVEYS** for those same leavers one year after their graduation

YEAR 2: 2025-26



WHO ARE LEAVERS?



Leaver Groups Defined



Graduated with HS diploma – any student with an IEP who graduated with a HS diploma between 7/1/2024 and 6/30/2025

Dropped Out – any student with an IEP who dropped out of school between 7/1/2024 and 6/30/2025

Reached Maximum Age – any student with an IEP who reached the last day of their 21st year between 7/1/2024 and 6/30/2025

Received a GED – any student with an IEP who received GED between 7/1/2024 and 6/30/2025

EXCEPTION TO JUNE 30, 2025 SUMMER SCENARIO

- A student with an IEP has met all graduation requirements with the exception of failing their last social studies class.
- They are taking the class over the summer and are anticipating passing the class and receiving their diploma.



This Photo by Unknown Author is licensed under [CC BY-NC](#)

WHAT'S CHANGED?

PA Post School Outcomes (or PaPOS) has been rebranded as My Plan 4 Success (MP4S)

Updated LEA experience (data at your hands)

Accessible within the integrated monitoring system (IMS)

Pilot Summary of Academic and Functional Performance (SAAFP) with exit questions

Decrease burden on LEA with automaticity with POST survey attempts



A REVIEW OF THE PILOT SAAFP WITH EXIT QUESTIONS

SUMMARY OF ACADEMIC ACHIEVEMENT AND FUNCTIONAL PERFORMANCE
PILOT to be used for PAPOS Cohort 4 during 2023-2024

Student Name:

SUMMARY OF ACADEMIC ACHIEVEMENT AND FUNCTIONAL PERFORMANCE - School Age

Student First & Last Name:	
District/School Name:	
Date Summary Issued to Student: (mm/dd/yy)	

Dear ,

Now that you have graduated or are beyond school age, we are providing you with a *Summary of Academic Achievement and Functional Performance* to assist you in planning for the future. This summary is divided into five parts. Part 1 provides information we currently maintain about you. Part 2 summarizes your academic achievement and functional performance in school. Part 3 provides recommendations for assistance you may need to meet your postsecondary goals. Part 4 gives you a chance to provide information related to your achievement and performance. Part 5 summarizes your contact information upon finishing high school.

Part 1: Student Information

Date of Birth (MM/DD/YY)					
PA Secure ID:					
Date of Graduation/Exit:					
Student Current Primary Address:					
City:		State:		Zip Code:	

Part 1	Provides information we currently maintain about the student
Part 2	Summarizes the student’s academic achievement and functional performance in school.
Part 3	Provides recommendations for assistance the student may need to meet your postsecondary goals
Part 4	Gives a student a chance to provide information related to their achievement and performance
Part 5	Summarizes student contact information upon finishing school

TIMELY AND ACCURATE REPORTING - EXIT SURVEY PART 5

- The leaver and primary contact information sections (part 5) within the exit survey are **required as part of the LEA's timely and accurate reporting.**
- If they do not have the information, LEAs must obtain and provide the required contact information for each leaver within the MP4S system.
- PaTTAN cannot provide LEAs with assistance in obtaining missing leaver contact information.

PA Office Of Elementary And Secondary Education, Integrated Monitoring System

TEST SITE



Username:

Username provided by CSA

Password:

Login

Monitoring Resources

Information

If you are receiving email notifications from Leader Services, you have access to IMS. If this is the first time that you are logging in to IMS, click [here](#) to reset your user and password to meet the current specifications.

[Forgot Username/Password](#) [Contact Us](#) [Request a Login](#)





Step 1: Click to expand

Bureau of Career and Technical Education	▼
Bureau of School Support	▼
Bureau of Special Education	▲
Indicator 14: My Plan 4 Success (MP4S) About	
Bureau of Curriculum, Assessment, and Instruction/Division of Federal Programs	▼
Program Monitoring and Accountability/AEDY	▼

Step 2: Click to access MP4S

Safe School Office	▼
School Improvement Office	▼
School Services Office	▼
Admin Functions	▼
Reports	▼

Demo User

Demo School District

Dashboard

Student List

Step 3:

Click "Student List"

+ Add new student

SAAFP Export

Exit School Year

2023 - 2024

Student Name

PA Secure ID

Only Leavers

- Any -

Exit Status

- Any -

Post Status

- Any -

Show

10

Name	PA Secure ID	Exit Survey	Leaver	Post Survey
CCC	4674575367	Not Started		


«


1


»

PRE-POPULATED STUDENTS

Indicator 14

**Demo User**
Demo School District


Dashboard

Student List

<

PA Indicator 14 - Post Secondary Outcomes | Student List

+ Add new student

 SAAFP Export

Exit School Year

Student Name

2023 - 2024

Student Name

PA Secure ID

[DDDD, CCCC](#)

4674575367

1 to 1 of 1

Step 3 (continued)

Your account will contain all students from the 12/1 child count that are *expected/anticipated* to be leavers for the data collection year. Each there, are a small percentage of cases where LEAs need to add missing students or remove students that will not be leavers.

Indicator 14



Demo User
Demo School District



Dashboard



Student List



PA Indicator 14 - Post Secondary Outcomes | Student List

+ Add new student

SAAFP Export

Step 3 (continued)

While students will be pre-populated by PDE LEAs may need to manually add students. In this zoomed in view, we see “+ add new student” button.

Student Name



PA Secure ID

[DDDD,CCCC](#)

4674575367

1 to 1 of 1

Edit Student

LEA

Demo School District

Student's PA Secure ID

Student Contact & Address Information

(All fields are required unless specified optional)

Address

Address 2

City

State

- Select a State -

ZIP Code

Home Phone

Cell Phone

Email

Step 3 (continued)

If an LEA needs to add a student, these form fields will then appear. Type in the student's PA Secure ID.

The system will populate the student's information if

test.myplan4success.org says

we couldn't find a student with the PA Secure ID of 7777777777.
Please re-enter the PA Secure ID to try again!

OK

Demo School District

Student's PA Secure ID

7777777777

Looking up student info...

If the PA Secure ID is not found, The student information is provided by the LEA.

test.myplan4success.org says

we couldn't find a student with the PA Secure ID of 7777777777.
Would you like to enter the student info manually?

OK

Cancel

Demo School District

Student's PA Secure ID

7777777777

Looking up student info...

Edit Student

LEA

Demo School District



Student's PA Secure ID

Student Contact & Address Information

(All fields are required unless specified optional)

Address

Address 2

City

State

- Select a State -



ZIP Code

Home Phone

Cell Phone

Email

Step 3: (Continued)

Type in the student's contact and address information.

The student's email address and cell phone number are critical data points for the exit process. Both pieces of information are used by the MP4S system to send out automated emails and text (SMS) messages to remind the leaver to complete the post survey.

Without *at least one of these data points*, LEAs will have to manually contact the leaver during the post survey collection period.

Caregiver Information

(All fields are optional unless specified required)

Caregiver Firstname

Caregiver Lastname

Caregiver Relationship

Caregiver Home Phone

Caregiver Cell Phone

Caregiver Email

Caregiver Address

Caregiver Address 2

Caregiver City

Caregiver State

Caregiver ZIP Code

CANCEL

UPDATE STUDENT

Step 3 (Continued)

Type in the student's caregiver contact and address information.

The caregiver's email address and cell phone number are critical data points for the exit process. Both pieces of information are used by the MP4S system to send out automated emails and text (SMS) messages to remind the caregiver's leaver about the leaver's need to complete the post survey. *Without at least one of these data points*, there is an increased likelihood that LEAs will have to manually contact the leaver during the post survey collection period.

Exit School Year	Student Name	PA Secure ID	Only Leavers	Exit Status	Post Status	Show
2023 - 2024			- Any -	- Any -	- Any -	10

Student Name	PA Secure ID	Exit Survey	Leaver	Post Survey
DDDD, CCCC	4674575367	Not Started		

Step 4:

Now that the student’s record exists, click on “Not Started” within the “Exit Survey Column” to begin the Exit Survey

Summary of Academic Achievement and Functional Performance - School Age

Student First & Last Name
CCCC DDDD

District/School Name
Demo School District

Dear CCCC DDDD

Now that you have graduated or are beyond school age, we are providing you with a *Summary of Academic Achievement and Functional Performance* to assist you in planning for the future. This summary is divided into five parts. [Section 1](#) provides information we currently maintain about you. [Section 2](#) summarizes your academic achievement and functional performance in school. [Section 3](#) provides recommendations for assistance you may need to meet your postsecondary goals. [Section 4](#) gives you a chance to provide information related to your achievement and performance. [Section 5](#) summarizes your contact information upon finishing high school.

START SURVEY  CANCEL

Step 5:
Click “Start Survey”

Indicator 14

Demo User

Demo School District

Dashboard

Student List

IMS Home

Logout

PA Indicator 14 - Post Secondary Outcomes | Exit Survey

Exit Survey

(All fields are required unless specified optional)

Leaver

Is student a leaver?

- Select an Option -

- Select an Option -

Yes

No

SAVE AND NEXT SECTION

PREVIOUS SECTION

Step 6:

Select "Yes"



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Need Help? PAPOS@pattanpgh.net


Part 1: Student Information

(All fields are required unless specified optional)



Student Information

Date of Birth	PA Secure ID
04/05/2000 	4674575367
Date of Graduation/Exit	
mm/dd/yyyy 	

Student Current Primary Address

Address 1		
123 Schoolhouse Rd		
Address 2 <i>(optional)</i>		
City	State	Zip Code
acbd Town	Pennsylvania 	17821

Student School Information

District of Residence (LEA)	
Demo School District	
Current School	Current School Phone
Leader East HS 	
Student exited school as	
- Select student exit status - 	

SAVE AND NEXT SECTION

< PREVIOUS SECTION

NEXT SECTION >

Step 7:

Required fields include graduation date, information about the student's current primary address and their school information.

Section 2: Summary of Student Performance

(Based on IEP Goals)

(All fields are required unless specified optional)

Academic Achievements

(If appropriate)

Academic Achievement *(optional)*

Accommodations *(optional)*

Recommendations *(optional)*

+ Add Academic Achievement

Functional Performance

(If appropriate)

Career/Vocational

Accommodations *(optional)*

Recommendations *(optional)*

Social Skills and Behavior

Accommodations *(optional)*

Recommendations *(optional)*

Independent Living Skills

Accommodations *(optional)*

Recommendations *(optional)*

SAVE AND NEXT SECTION

< PREVIOUS SECTION

NEXT SECTION >

Step 8:

While providing the students summary of performance is optional, doing so within MP4S completes this legal requirement.

The summary of performance, along with the entire SAAFP can be exported as a PDF from MP4S.

Section 3: Recommendations to Assist Student in Meeting Postsecondary Goals

(All fields are required unless specified optional)

Post-Secondary Education and Training

What **education/training** post-secondary goal is included in this student's IEP for the period immediately following high school?

- ☐ 2- or 4-year college
- ☐ Post-secondary vocational training program
- ☐ Short-term education or employment training program
- ☐ Community or technical college
- ☐ Apprenticeship program
- ☐ On-the-job training
- ☐ Licensing program (Nursing, Cosmetology, etc.)
- ☐ Adult continuing education courses
- ☐ Adult training facility
- ☐ Adult center program
- ☐ Adult in-home program
- ☐ Other training program
- ☐ The IEP team has determined that this post-secondary goal is not applicable for the student

Post-Secondary Education and Training Office/Agency Contact Information

Email *(optional)*

Phone *(optional)* Cell Phone *(optional)*

Name *(optional)*

Next Steps and Purpose for Contact *(optional)*

Employment

What **employment** post-secondary goal is included in this student's IEP for the period immediately following high school?

- ☐ Competitive integrated employment
- ☐ Military
- ☐ Employed in family business
- ☐ Self-employment
- ☐ Supported employment (paid work in a community setting with support services)
- ☐ Sheltered employment (where most workers have disabilities)
- ☐ Employment that allows for technological and medical supports
- ☐ The IEP team has determined that this post-secondary goal is not applicable for the student

Upon exiting high school, was the student employed in a competitive intergrated setting?

☒ No

Employment Office/Agency Contact Information

Email *(optional)*

Phone *(optional)* Cell Phone *(optional)*

Name *(optional)*

Next Steps and Purpose for Contact *(optional)*

Independent Living

What **independent living** post-secondary goal is included in this student's IEP for the period immediately following high school?

- ☐ Independent Living
- ☐ Family Support (will access community resources and programs with family support)
- ☐ Agency Support (will access community resources and programs with agency support)
- ☐ Other independent living goal area
- ☐ The IEP team has determined that this post-secondary goal is not applicable for the student

Independent Living Office/Agency Contact Information

Email *(optional)*

Phone *(optional)* Cell Phone *(optional)*

Name *(optional)*

Next Steps and Purpose for Contact *(optional)*

Step 9:

While providing the students recommendations for meeting postsecondary goals is optional, doing so within MP4S completes this legal requirement.

The recommendations for meeting postsecondary goals, along with the entire SAAFP can be exported as a PDF from MP4S.

Section 4: Student Perspective

(All fields are required unless specified optional)

High School Class/Activities

Identify each class/activity in which you took part in high school. *(optional)*

- ☐ Career/technology education (vo-tech)
- ☐ Community-based work instruction
- ☐ Community-based life skills instruction
- ☐ Unpaid work experience
- ☐ Paid work experience
- ☐ College prep
- ☐ Academic instruction

Please answer the following questions based upon your high school experiences:

Identify each accommodation you received in high school *(optional)*

- ☐ None
- ☐ A note-taker
- ☐ Extra time on tests/assignments
- ☐ Audio Book
- ☐ Electronic textbooks read to me using a computer
- ☐ Digital recorder
- ☐ A reader
- ☐ Someone writing for me during tests
- ☐ Personal care attendant
- ☐ Assistive technology
- ☐ Other accommodations

Step 10:

While optional, the LEA is strongly recommended to gather this information from the leaver.

Section 5: Contact Information After Leaving High School

(All fields are required unless specified optional)

Student Contact Information

Home Phone	Cell Phone <i>(optional)</i>	
(345) 345-4576	(345) 345-3456	
Email Address		
Address 1		
123 Schoolhouse Rd		
Address 2 <i>(optional)</i>		
City	State	Zip
acbd Town	Pennsylvania ▾	17821

Primary Contact Other Than Student

First Name	Last Name	
Relationship to Student		
Home Phone	Cell Phone <i>(optional)</i>	
Email Address		
Address 1		
Address 2 <i>(optional)</i>		
City	State	Zip
	- Select a state - ▾	

Step 11:

Type in the student’s contact and address information.

Type in their primary contacts contact information

This information is required.

Person Conducting Interview

First Name

Last Name

Phone

Email Address

Primary Role of Interviewer

- Select an interviewer role -



Step 12:

Provide information about the individual who completed the exit survey. Because students never access the IMS system for exit surveys, this information will be an individual from the LEA.

+ Add new student

SAAFP Export

Exit School Year

Student Name

PA Secure ID

Only Leavers

Exit Status

Post Status

Show

2023 - 2024

Click to export a spreadsheet of all leavers within your LEA's MP4S account.

- Any -

- Any -

- Any -

10

Student Name



PA Secure ID



Exit Survey



Leaver



Post Survey



[DDDD,CCCC](#)

4674575367

[Not Started](#)

1 to 1 of 1



1



Click to update a student's basic information

MP4S Data Exit Process Entry and Submission Dates

DATE	RESPONSIBILITY
February 20, 2025	As long as CSO has created user accounts in IMS, LEAs can start entering exit process data on individual students via IMS/MyPlan4Success
Weeks of April 1 2025 and May 2, 2025	PaTTAN will provide you with a status update of all completed student records (and how many more student records the LEA still must complete by May 31, 2025)
May 31, 2025	Final submission of all completed Exit Surveys from Cohort 5 LEAs



NEXT STEPS FOR THE EXIT PROCESS

Receive IMS/MyPlan4Success credentials for your Chief School Administrator (CSA).



Share information about survey with youth and families.



Complete the Exit Process utilizing the MyPlan4sSuccess Exit Process system prior to May 31st 2025.

A NEW RESOURCE TO INTRODUCE MP4S TO STUDENTS



A Look Ahead: Year Two 2025-2026 Post- School Survey Content

Post-Secondary education history and related items

Employment history and related items

Probe if not employed or in post secondary training/education program

Check on independent living status

PREPARING FOR YEAR 2



STAY IN CONTACT WITH
YOUR LEAVERS TO REMIND
THEM ABOUT THE POST
SURVEY



WINTER 2025 PENN LINK
ANNOUNCING POST
WEBINAR



ATTEND SPRING
WEBINAR



POST SURVEY WINDOW
WILL BE LATE SPRING 2025-
END OF SEPTEMBER 2025



CONTACTING HARD-TO-FIND YOUTH FOR POST SURVEY



PROVIDE PRE-NOTIFICATION



SHOW INTEREST WHEN
PROVIDING AND PROMOTING
SURVEY



PROVIDE INCENTIVES



CREATE FAMILIARITY

NATIONAL TECHNICAL ASSISTANCE CENTER ON TRANSITION: THE COLLABORATIVE (NTACT:C)

• www.transitionta.org

transitionta.org/about/

NTACT THE COLLABORATIVE National Technical Assistance Center on Transition

About Us Training & Technical Assistance

About Us

The National Technical Assistance Center on Transition: The Collaborative (NTACT:C) is a Technical Assistance Center co-funded by the U.S. Department of Education's Office of Special Education Programs (OSEP) and the Rehabilitation Services Administration (RSA).

[Download the NTACTC Digital Brochure \(PDF\)](#)

Our Purpose

We provide information, tools, and supports to assist multiple stakeholders in delivering effective services and instruction for secondary students and out of school youth with disabilities.

We build state agency capacity to:

- Use data-driven decision-making processes
- Strengthen interagency partnerships
- Provide quality professional development
- Implement technical assistance (supports) in the form of:
 1. Universal TA – Take & Use
 2. Targeted TA – Teach & Coach
 3. Intensive TA – Coach, Scale-Up & Sustain

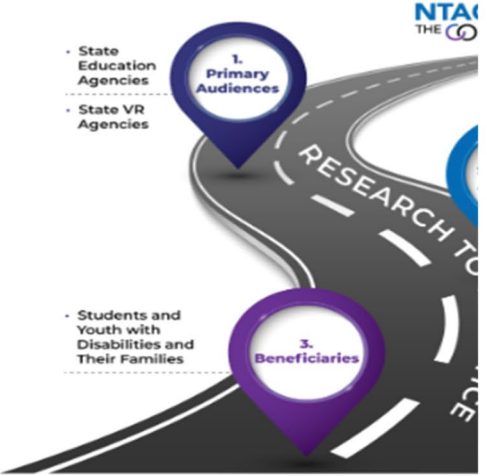
[Download the NTACTC Levels of TA \(PDF\)](#)

So that ALL students and youth with disabilities experience increased:


- Enrollment in postsecondary education
- Graduation
- Credential attainment
- Competitive integrated employment
- Community engagement

Address the "Know-Do" gap through:

- Current research findings
- Translating research findings for implementation
- Engaging stakeholders



Watch the NTACT:C Overview



Watch on YouTube

RESOURCES TO HELP WITH CONTACTING YOUTH

Contacting Hard-to-Find Youth: Strategies for the Post-School Survey

Contacting Hard-to-Find Youth: Strategies for the Post-School Survey



Yearly, approximately 100,000 former students who had an individual education program (IEP) when they left high school are contacted to participate in a post-school survey. Efforts are made to contact youth who represent a variety of disabilities, as well as, minority youth and those who left high school with a diploma or dropped out of high school. Never the less there are groups of youth who are difficult to contact and who are routinely underrepresented in the post-school survey data (e.g., those students who leave school early). To learn strategies for contacting youth who are hard-to-find the National Post-School Outcomes Center conducted six focus groups with young adults and their family members in four states. This document summarizes the strategies recommended by youth and their families. Strategies are organized by five common themes.

#1 Provide Pre-Notification - inform students and families about the survey multiple times during the years leading up to the survey. Receiving pre-notification about the survey was more important to youth than the method used to contact them or conduct the survey.

- While students are still in high school:
 - Discuss the survey with students; explain the purpose; provide the questions; and define the timeline for conducting the survey;
 - Share survey results from former students; talk about the number of former students who enrolled in college or other post-secondary education or training opportunities, went to work, or enlisted in the service;
 - Include survey information (e.g., when it will occur, why youth were selected) with information about colleges, job fairs and services available in their area;
 - Include survey information with other important information that is sent home to parents during the junior and senior years (e.g., information about class rings senior portraits and graduation videos);
 - Provide information about the survey at the final IEP meeting;
 - Establish and ask students to join a high school Facebook page to maintain contact with students;
 - Ask youth to identify the person from their school (e.g., favorite teacher, guidance counselor, coach) they would like to talk to a year after high school;

Strategies to Contact Youth for the MP4S Process: Lessons from Pennsylvania Schools



Strategies to Contact Youth for the MP4S Process: Lessons from Pennsylvania Schools

Provide Pre-Notification (while students were still in high school)

- ☑ Discussed the MP4S process with students and/or parents; explained the purpose; provided the questions; and defined the timeline for conducting the survey.
- ☑ Informed the students and/or parents of how the MP4S process was going to be managed (e.g., when it would occur, why youth were selected).
- ☑ Presented students with the number of former students who enrolled in college or other post-secondary education or training opportunities.
- ☑ Provided MP4S information at the student's final IEP meeting.
- ☑ Outreached with students prior to contacting them for the MP4S post-school survey.
- ☑ Included MP4S information with other important information sent home to parents (e.g., information about class rings, senior portraits and graduation information)
- ☑ Established any sort of social media campaign (e.g., Facebook, Twitter, etc.) to maintain contact with students for the MP4S post-school survey

Create Familiarity

- ☑ Explained to students and/or parents that they are helping other students like themselves by answering the questions on the MP4S O
- ☑ Shared MP4S survey with students and/or parents so they knew what questions would be asked and that the information being asked is legitimate, not a scam for personal information.
- ☑ Practiced completing the MP4S interview with the student and/or parents.
- ☑ Showed students and/or parents specific examples of how MP4S information can be used to make school better
- ☑ Identified the person who had a relationship with the hardest-to-find youth and asked that person to inform the youth of the MP4S process and/or conduct the survey conduct the survey.



- "I had positive relationships with parents and students by supporting their special education programs in the PASD for 12 years as an administrator. I attended IEP meetings, met with students who had discipline issues, and was an advocate to students/staff/parents supporting special education programs. I developed extra-curricular activities such as buddy baseball and buddy kickball so I was able to relate to families outside the school setting."



- "I received the surveys and took sincere interest in completing the activity. I wanted to know personally what students accomplished after HS. It gave me a reason to congratulate my HS staff on a job well done. We were proud of the results of the surveys and I provided this information at a staff meeting. Cheers to our staff!"
- "Reviewed the actual survey with the students and parents in a meeting prior to completing the survey."
- "During senior staffing, we discussed the MP4S surveys and informed students that I would be notifying them after graduation/leaving to complete the survey."
- "One of our 12th grade support teachers put the MP4S survey questions on a word document that could be emailed to some

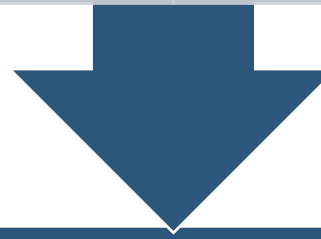


Questions with Process and Documents?

Field Management Support Procedures

PaTTAN Educational
Consultants

Intermediate Unit Secondary
Transition Consultants



If you have any questions or concerns regarding MP4S Exit Process completion, please contact your PaTTAN or IU contact or send an email to:

MP4S@pattanpgh.net

Technical Issues

Field Technical Support Procedures



If you have any questions or concerns regarding logging in to MP4S or technical issues please contact the IMS Team at

RA-edims@pa.gov if you need further assistance

2-20-2025 Attendance Verification
My Plan for Success Overview and
Procedural Training



ATTENDANCE QR CODE



THANK YOU!

THANK YOU

HILLARY MANGIS

HMANGIS@PATTANPGH.NET



MATTHEW FLANAGAN

MFLANAGAN@PATTAN.NET

JACKI LYSTER

JLYSTER@PATTANKOP.NET

