Dear PASA Assessment Coordinator (AC)

This message contains two important reminders.  Please see details below.

## ENROLLMENT REMINDER

This is a reminder that the PASA enrollment window in the new DLM system closes on **December 11, 2020**.  While PASA ACs will continue to have access to enroll new students and transfer students who move after this date, it is important that each LEA and service provider ensure all PASA eligible students are accurately enrolled at the end of the enrollment period.

If you have not enrolled your students and need additional guidance, consult the Simple Student Upload Guidance.  Following the steps outlined in this resource provides a nearly complete template of PASA eligible students from PIMS for upload into the PASA DLM system. Click here for  Simple Student Upload Guidance.

Accuracy of data is important.  Prior to uploading the Enrollment Template, the PASA AC must review the following:

1. **Are all PASA eligible students appropriately identified and included in the PIMS Cognos report?  Are PSSA or Keystone Exam eligible students inappropriately identified and included in the PIMS Cognos report?  The PASA AC must verify that data is correct.  If any anomalies are identified, corrections in PIMS should be made and the PIMS Cognos report rerun and re-uploaded into Kite Educator Portal.**  *Note:  the PIMS Coordinator may want to review Field 212 in coordination with the PASA AC to ensure that students are properly assigned to the correct assessment.*

2. **PASA ACs should review the list of PASA eligible students and identify if there are any students with a primary disability category of Learning Disability (LD), Emotional Disturbance (ED), and/or Speech and Language Impaired (Speech only).  As a reminder, students enrolled in the PASA with these primary disability categories are considered a 'red flag' by the Bureau of Special Education as these students often do not meet the six eligibility criteria for participation in the PASA.**

   **Therefore, it is important to review these decisions with IEP teams and remove any students with the aforementioned primary disability categories who are deemed not eligible for the PASA per the IEP team.  Students who are no longer eligible should be**

**removed from the template prior to the end of the enrollment window on December 11,2020.  PASA ACs can use the "Test, Exit, Clear Template" or the online interface.**

*Note:  School districts and charter schools who anticipate exceeding the federally mandated 1% threshold and have students enrolled to take the PASA in these 'red flag' primary disability categories may be subject to additional monitoring and oversight through the BSE.*

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## PASA DLM TEST TALKS

Do you have one hour each week to have your questions answered by BSE and PaTTAN?  Each week, the PA Alternate Assessment Team highlights a relevant topic for PASA ACs, demonstrates how to use the DLM system and answers questions.  All PASA ACs were invited in October to this live virtual meeting held every Thursday from 9-10 a.m.  These meetings continue through November and December.

Each "talk" is recorded for viewing at a later time.  Recordings are available at the link below.  There is a labeled folder for each week that contains the Zoom and PowerPoint presentation.  Once captioned, the PASA DLM Test Talks will be posted to the PaTTAN PASA webpage.

**ZOOM LINK FOR JOINING LIVE PASA TEST TALK**

Join Zoom Meeting
https://pattaneast.zoom.us/j/97066788729?pwd=dWN3SFNtdklJZUxnMk1DcmJXYmQxQT09 Meeting ID: 970 6678 8729
Passcode: 026495
One tap mobile
+1 646 876 9923 US (New York)

**RECORDED PASA DLM TEST TALKS AND PRESENTATIONS AVAILABLE at:**

https://drive.google.com/drive/folders/14_QJ9I1WAN0--aadOsYz9DovmynkSgvt?usp=sharing

Kindly,
The PA Alternate Assessment Team

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