

# Implementing ESY Processes in Your District

## Key Areas to Consider While Developing Your ESY Processes

Key Questions	Complete
What timeframe(s) will your IEP teams use as a basis for determining if there is an issue with regression and recoupment?	
How many days of data collection will you expect before breaks in education?	
With regard to data collection before breaks in education, will your IEP teams use maximum/minimum, median, average, or actual data point scores?	
When must IEP teams submit their data collection for your review?	
When must IEP teams inform you of eligibility determinations based upon data collection? For students in Armstrong v. Kline group? For students with IEPs who are not in the Armstrong v. Kline group?	
What guidance will you provide IEP teams for determining how many hours of ESY an eligible student should receive?	
How and when will you expect communication to occur with families regarding ESY?	
How and when will you expect communication from representatives of outside placements regarding the ESY eligibility of your students at those placements?	
Will you provide ESY in-house, through a contract with another agency, or through some other means?	
When will you begin the discussion of logistics with other necessary parties, such as the business office, transportation department and the human resources department?	
How will you ensure IEP teams are considering factors other than regression and recoupment?	