Dear PASA Assessment Coordinator (AC),

The PA Alternate Assessment Team is providing you with two resources/supports today!

Many Assessment Coordinators have already activated their accounts. Thank you! A next step is to upload "Users" (a.k.a. test administrators/teachers) into the PASA DLM system. The PA Team has developed a simplified process to automatically pre-load most user data from last school year into the User Upload Template. See **Simple User Upload Guidance** that is attached.

Also, see the attached flier for an opportunity to join the PA Alternate Assessment Team for regularly scheduled **PASA DLM "Test Talks"**. These live virtual meetings are being facilitated by the PA Training and Technical Assistance Network and Bureau of Special Education. Meetings are voluntary and will highlight relevant topics (e.g., navigating website, template uploads, etc.), provide tips, and answer questions.

We look forward to 'talking' with you!

Kindly,

The PA Alternate Assessment Team