



**CORRECTION EDUCATION RECORDS CENTER**

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**Request For Information**

(Please Print - COMPLETE EITHER OPTION #1 OR #2)

Today's Date: \_\_\_\_\_

Facility Name : \_\_\_\_\_

DOC Number: \_\_\_\_\_

Facility Admit Date: \_\_\_\_\_

Student Name : \_\_\_\_\_

Alias Name of Student : \_\_\_\_\_

Social Security Number : \_\_\_\_\_

Date of Birth : \_\_\_\_\_

Student's Signature : \_\_\_\_\_

(I hereby authorize the collection and exchange of all related information as the completed section below indicates.)

**OPTION #1 - TRANSCRIPT REQUEST - PLEASE PROVIDE NAME OF LAST PUBLIC SCHOOL AND \* ANY PLACEMENTS**

Name of High School : \_\_\_\_\_

Location : \_\_\_\_\_

Last Date (and grade) of Attendance : \_\_\_\_\_

\*PROVIDE NAME(S) OF ANY OTHER HIGH SCHOOLS AND/OR ALL PRIVATE PLACEMENTS (Glen Mills, Abraxas, Vision Quest, etc.)

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**OPTION #2 - GED REQUEST (Complete **only** if requesting **GED** test results)**

Test Date : \_\_\_\_\_

Test Site/Location : \_\_\_\_\_