

**PARENT CONSENT TO EXCUSE MEMBERS FROM ATTENDING THE IEP TEAM MEETING
(Attach to Invitation)**

Child's Name: _____ Date of Birth: _____

***** Early Intervention

[Date:]			
[Parent/Guardian/ Surrogate Name]		Phone:	

Dear Parents:

A meeting of your child's Individualized Education Program (IEP) team is scheduled on:

We have decided that the following person(s) does not need to be at your child's IEP meeting. That person's content area will NOT be discussed at the meeting.

Please check yes if you agree or no if you want the team member to attend:

Yes No _____
Name and Area of Expertise

Yes No _____
Name and Area of Expertise

Yes No _____
Name and Area of Expertise

Yes No _____
Name and Area of Expertise

We have decided that the following person(s) does not need to be at your child's IEP meeting. That person's content area WILL BE discussed at the meeting, and the member will submit input regarding your child's IEP in writing to you and to the other team members prior to the meeting.

Please check yes if you agree or no if you want the team member to attend:

Yes No _____
Name and Area of Expertise

Yes No _____
Name and Area of Expertise

Yes No _____
Name and Area of Expertise

Yes No _____
Name and Area of Expertise

Parent/Guardian/Surrogate Signature

Date

If you have any questions, please contact me at:

Name: _____

Title: _____

Phone: _____

Email Address: _____

A copy of the Procedural Safeguards Notice explaining your rights is available upon request from your child's Early Intervention preschool program.

For help in understanding this form, an annotated Parent Excusal form is available on the PaTTAN website at www.pattan.net. Type "Annotated Forms" in the Search feature on the website.